

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

**Snohomish Conservation District
Board Meeting Minutes
Tuesday, November 21, 2017**

Present:

Mark Craven, Board Chair	Steve Van Valkenburg, Board Member
Jeff Ellingsen, Board Member	Adam Farnham, Board Member
Ray Renfro, Associate Supervisor	Fraser Sime, Associate Supervisor
Clayton Smith, Associate Supervisor	Linda Schultz, Farm Services Agency
Ryan Williams, SCD Staff	Brett deVries, SCD Staff
Monte Marti, SCD Staff	

The meeting was opened at 6:10 pm by Board Chair Mark Craven. There were no revisions to the agenda items for the meeting.

Guest and Staff Introductions

Introductions were made and guests provided self-introductions.

Approve October 2017 Board Meeting Minutes

The October 24, 2017 Board Meeting minutes were reviewed. Steve Van Valkenburg moved to accept the October 24, 2017 Board Meeting minutes. Adam Farnham seconded the motion. The motion passed unanimously.

Public Comment

There were no public comments.

Partner Presentations and Discussion

Ray Renfro provided an update on his agriculture engagement activities.

FSA and NRCS Reports

Linda Schultz provided a written Farm Service Agency report. There was no Natural Resources Conservation Service report.

Staff Reports

Brett deVries provided an update on the dairy program.

Committee Reports

Stillaguamish Clean Water District (SCWD):

The SCWD Advisory Board had their last meeting.

97
98 Monte Marti chaired the November 20, 2017 meeting. Next meeting is
99 December 18, 2017 and will be via a conference call.

100
101 **Washington Conservation Commission (WCC)**

102
103 The policy initiatives will be discussed at the WACD Annual Meeting.
104

105 **Snohomish County and Camano Island Assessment Updates**

106
107 The Snohomish County Council has a public hearing on November 22, 2017 to
108 determine the outcome of the rate proposal. There is still uncertainty about the
109 proposed Treasurer's cost for 2018.
110

111 **Financial Reports**

112
113 Jeff Ellingsen moved for the payment of vouchers/warrants: EFT's and checks
114 #8298 - #8357 totaling \$257,833.74, and to accept and approve the October
115 2017 Receipt Register, Check Register, and Treasurer's Report. Steve Van
116 Valkenburg seconded the motion. The motion passed unanimously.
117

118 Steve Van Valkenburg reviewed the bank statements.
119

120 The Board of Supervisors reviewed:
121

- 122
- 123 • Outstanding Invoices as of November 21, 2017
 - 124 • Employee vacation and sick leave as of November 9, 2017
 - 125 • VISA report for transaction dates October 10, 2017 – November 7, 2017
 - 126 • Chevron and Texaco Business Card reports for starting date September
127 22, 2017 – October 21, 2017

128 **Agreements and Contracts**

129
130 Jeff Ellingsen moved to approve the cost share agreements with:
131

- 132
- 133 • S. J. Sebring

134 Cost share payments to:
135

- 136
- 137 • No cost share payments

138 Contracts/inter-local agreements with:
139

- 140
- 141 • NACD for an MOA to increase the Urban Agriculture Conservation
142 Technical Assistance
 - 143 • Evergreen State Fairgrounds for the plant sale building agreement
 - HaxGeo for the service agreement for the DOE De-Listing grant

- 144 • City of Mukilteo to amend the ILA to extend the contract for surface water
- 145 education services
- 146 • Washington State Conservation Commission for the Livestock Technical
- 147 Assistance addendum
- 148 • WSU for Amendment #1 to extend the contract for services
- 149 • Sunland Bark and Topsoil for a credit application

150

151 CREP Maintenance Contract with:

152

- 153 • No new contracts

154

155 Adam Farnham seconded the motion. The motion passed unanimously.

156

157 **Manager's Report**

158

159 Steve Van Valkenburg moved to approve the budget adjustment for \$100,000.

160

160 Adam Farnham seconded the motion. The motion passed unanimously.

161

162 Steve Van Valkenburg moved to increase Julie Allen's work week to 40 hours

163 per week for the next 4 months. Adam Farnham seconded the motion. The

164 motion passed unanimously.

165

166 Jeff Ellingsen moved to continue the stewardship activities conversation with

167 PCC Farmland Trust and Forterra. Steve Van Valkenburg seconded the motion.

168 The motion passed unanimously.

169

170 Deanne Johnson resigned on October 31, 2017.

171

172 Ryan Williams provided an update on potential IT and database changes.

173

174 Jeff Ellingsen and Steve Van Valkenburg both attended the Stillaguamish Valley

175 Protection Initiative grower meeting in Stanwood.

176

177 Staff members continue to work on the submission of near-term-actions for the

178 Puget Sound Action Agenda.

179

180 The Alliance for Puget Sound Natural Resources had a meeting on November

181 17, 2017.

182

183 District staff completed a tour with Rob Duff (Governor policy staff) and Lindsey

184 Webb (2nd Congressional District staff).

185

186 **Miscellaneous Reports and Set Next Meeting Date**

187

188 There were no miscellaneous reports.

189

190 Jeff Ellingsen moved that the December 2017 Board Meeting be held on

191 Tuesday, December 19, 2017 at 6:00 pm at the District office, and that proper

192 notice be distributed to the public; and that the meeting be adjourned. Steve
193 Van Valkenburg seconded the motion. The motion passed unanimously.

194
195 Meeting was adjourned at 9:15 pm.

196
197

198 **SUMMARY OF OFFICIAL ACTIONS**

199

200 Steve Van Valkenburg moved to accept the October 24, 2017 Board Meeting
201 minutes. Adam Farnham seconded the motion. The motion passed
202 unanimously.

203

204 Steve Van Valkenburg moved to approve the WACD Proxy Voting Rights for
205 Clayton Smith and Ray Renfro. Jeff Ellingsen seconded the motion. The
206 motion passed unanimously.

207

208 Steve Van Valkenburg moved to approve the in-state travel request for the
209 WACD Annual Meeting in Kennewick. Jeff Ellingsen seconded the motion.
210 The motion passed unanimously.

211

212 Jeff Ellingsen moved for the payment of vouchers/warrants: EFT's and checks
213 #8298 - #8357 totaling \$257,833.74, and to accept and approve the October
214 2017 Receipt Register, Check Register, and Treasurer's Report. Steve Van
215 Valkenburg seconded the motion. The motion passed unanimously.

216

217 Jeff Ellingsen moved to approve the cost share agreements with:

218

- 219 • S. J. Sebring

220

221 Cost share payments to:

222

- 223 • No cost share payments

224

225 Contracts/inter-local agreements with:

226

- 227 • NACD for an MOA to increase the Urban Agriculture Conservation
228 Technical Assistance
- 229 • Evergreen State Fairgrounds for the plant sale building agreement
- 230 • HaxGeo for the service agreement for the DOE De-Listing grant
- 231 • City of Mukilteo to amend the ILA to extend the contract for surface water
232 education services
- 233 • Washington State Conservation Commission for the Livestock Technical
234 Assistance addendum
- 235 • WSU for Amendment #1 to extend the contract for services
- 236 • Sunland Bark and Topsoil for a credit application

237

238 CREP Maintenance Contract with:

239

240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267

- No new contracts

Adam Farnham seconded the motion. The motion passed unanimously.

Steve Van Valkenburg moved to approve the budget adjustment for \$100,000.

Adam Farnham seconded the motion. The motion passed unanimously.

Steve Van Valkenburg moved to increase Julie Allen's work week to 40 hours per week for the next 4 months. Adam Farnham seconded the motion. The motion passed unanimously.

Jeff Ellingsen moved to continue the stewardship activities conversation with PCC Farmland Trust and Forterra. Steve Van Valkenburg seconded the motion. The motion passed unanimously.

Jeff Ellingsen moved that the December 2017 Board Meeting be held on Tuesday, December 19, 2017 at 6:00 pm at the District office, and that proper notice be distributed to the public; and that the meeting be adjourned. Steve Van Valkenburg seconded the motion. The motion passed unanimously.

Chairman Mark Crum Date 12/19/17
Secretary Monte H. Marti Date 12/19/17

