

1 **Snohomish Conservation District**  
2 **Board Meeting Minutes**  
3 **Tuesday, May 16, 2017**  
4

5 **Present:**  
6

7 Mark Craven, Board Chair	Steve Van Valkenburg, Board Member
8 Karl Hereth, Board Member	Jeff Ellingsen, Board Member
9 Adam Farnham, Board Member	
10 Fraser Sime, Citizen	Linda Schulz, Farm Service Agency
11 Raymond Renfro Citizen	Kari Quaas, SCD Staff
12 Clayton Smith, Citizen Advisory Committee	
13 Ryan Williams, SCD Staff	Bobbi Lindemulder, SCD Staff
14 Monte Marti, SCD Staff	Amy Gamache, SCD Staff
15 Brett de Vries, SCD Staff	

16

17 The meeting was called to order at 6:14 pm by Auditor, Steven Van Valkenburg.  
18 There were no revisions to the agenda items for the meeting.  
19

20 **Guest and Staff Introductions**  
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22 Introductions were made and guests provided self-introductions.  
23

24 **Approve April 2017 Board Meeting Minutes**  
25

26 The April 18, 2017 Board Meeting minutes were reviewed. Adam Farnham  
27 moved to accept the April 18, 2017 Board Meeting minutes. Jeff Ellingsen  
28 seconded the motion. The motion passed unanimously.  
29

30 **Public Comment and Public Hearing on District Rate Proposal**  
31

32 Ryan Williams presented on the proposed system of rates and charges.  
33

34 Clayton Smith discussed the potential impacts of the new rate on residents  
35 around Sultan, Gold Bar and Index.  
36

37 Kari Chennault presented a letter drafted by the City of Marysville's Council that  
38 does not support the Rate proposal for the City of Marysville residents.  
39 Discussion centered around ways to work better with cities throughout the  
40 Conservation District.  
41

42 Steven Van Valkenburg moved to approve the Rates and Charges Proposal and  
43 provide it to the Snohomish County Council and the County Executive. Karl  
44 seconded the motion. The motion passed unanimously.  
45  
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47 **Partner Presentations and Discussion**

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49 **FSA and NRCS Reports**

50

51 Linda Schulz (FSA) talked about the crop insurance program and how the costs  
52 of prevented plantings due to the wet weather as well as extra feed costs are  
53 eligible for compensation. Producers need to keep original receipts and talk with  
54 FSA if they want to pursue it. Monte Marti and the Board requested that FSA  
55 report back on whether effects of the wet weather that occur in the fall, such as  
56 reduced yields or inability to harvest are eligible. Linda Schulz and Clayton Smith  
57 reported that the National Agriculture Statistics service is conducting a detailed  
58 survey on a tract along Mann Road outside of Sultan. This section was chosen at  
59 random as part of their census effort. As of the meeting, approximately 88% of  
60 the landowners targeted had been contacted.

61

62 **Staff Reports**

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64 Ryan Williams provide the Natural Resource Team update highlighting work  
65 accomplished by staff.

66

67 Brett de Vries discussed the current status of the Dairy program including the  
68 Advanced Distiller project, cost share projects on dairies and presented two  
69 Dairy Nutrient Management Plan updates to the Board.

70

71 Karl Hereth moved to approve the Dairy Nutrient Management Plan updates for  
72 the Deck Dairy and the Frohning Dairy. Jeff Ellingsen seconded the motion. The  
73 motion passed unanimously.

74

75 Brett de Vries requested permission to attend the Nutrient Management Planning  
76 training in Ellensburg from June 26 to June 30.

77

78 Karl Hereth moved to approve Brett de Vries attending the Nutrient Management  
79 Planning training. Steve Van Valkenburg seconded the motion. The motion  
80 passed unanimously

81

82 Kari Quaas introduced herself as the new Outreach Specialist at the District. She  
83 has experience in photography and social media and looks forward to working  
84 with the District.

85

86 **Committee Reports**

87

88 **Stillaguamish Clean Water District (SCWD):**

89

90 Snohomish County Council meets on May 17<sup>th</sup>, 2017 to discuss the  
91 proposal to repeal Title 25A of the Snohomish County Code to dissolve



92 the Stillaguamish Clean Water District and combine all three watershed  
93 management areas into a single management area.

94  
95 **Citizen Advisory Committee**

96  
97 Clayton Smith met with County Councilmember Sam Lowe to discuss how  
98 the County and the District can help producers in the Sultan, Gold Bar and  
99 Index area. Clayton requested the presence of SCD staff on a tour he is  
100 planning with elected officials representing the Eastern side of Snohomish  
101 County. He is also discussing securing booth spots for the District in the  
102 three East County city's yearly community events.

103  
104 **Ag Board**

105  
106 The Ag Board did not have a quorum so did not conduct any business this  
107 month. Adam Farnham joined as the new representative for horse owning  
108 landowners.

109  
110 **Farm Bureau**

111  
112 The Farm Bureau discussed providing a support letter for the District's  
113 Rates and Charges proposal. The vote ended in a split decision which  
114 produced a letter that supports the District and it receiving adequate  
115 funding. Karl Hereth discussed a proposal approved by the Farm Bureau  
116 to document the living history of Snohomish County farming through  
117 interviews of farmers. The District offered support to this effort and will  
118 work with the Farm Bureau to collect the information.

119  
120 **WACD**

121  
122 The WACD executive director has left his position. The legislative work is  
123 on hold while the State Legislature negotiates a path forward for their  
124 budget. WACD Executive Committee is continuing planning for its Annual  
125 Meeting.

126  
127 **Policies**

128  
129 Karl Hereth moved to approve Resolution number 051617#1 allowing cost  
130 share rates of up to 100% for all project types as well as setting the labor  
131 rate at \$20 per hour. Adam seconded the motion. The motion passed  
132 unanimously.

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134 Karl Hereth moved to approve a \$10,000 budget for the LID Cost Share  
135 program in 2017. Jeff Ellingsen seconded the motion. The motion passed  
136 unanimously.

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Karl Hereth moved to **approve** the SRF Board Application titled “Woods Creek Cooperative Design (Phase II) 17-1238 PLN”. Steve **seconded** the motion. The motion **passed** unanimously.

Karl Hereth moved to **approve** submittal of an application to the National Association of Conservation District’s Urban Agriculture Conservation Initiative titled “Lawns to Lettuce”. Jeff Ellingsen **seconded** the motion. The motion **passed** unanimously.

**Building and Office Space**

Ryan Williams discussed the current status of the building acquisition opportunity. The building owners have accepted a different offer than ours. The District submitted a backup offer identical to the one passed during the April 18<sup>th</sup>, 2017 Board Meeting.

**5-Year Plan**

Raymond Renfro introduced himself and described his extensive background in long-range planning and offered his assistance with the Annual and 5-Year Work Plan development effort which will begin in the next several months.

**Puget Sound Conservation District (PSCD) Caucus**

Last month’s PSCD Caucus meeting was focused on furthering their workplan for the next 24 months. The next meeting is May 22<sup>nd</sup>, 2017 with Kate Riley attending for Monte.

**Washington Conservation Commission (WCC)**

The next WCC meeting is in Ritzville May 16 - 18. It will include a May 17 planning session.

**Snohomish County and Camano Island Assessment Updates**

Updates covered under the public meeting at the beginning of the board meeting.

**Financial Reports**

Karl Hereth **moved** for the payment of vouchers/warrants: EFT’s and checks #7990 - #8024 totaling \$210,917.04, and to accept and approve the April 2017 Receipt Register, Check Register, and Treasurer’s Report. Steve Van Valkenburg **seconded** the motion. The motion **passed** unanimously.



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185 Steve Van Valkenburg reviewed the bank statements.

186

187 The Board of Supervisors reviewed the VISA report for transaction dates April 9,  
188 2017 – May 9, 2017; and the Chevron and Texaco Business Card reports for  
189 starting date March 22, 2017 – April 21, 2017.

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### 191 **Agreements and Contracts**

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193 Karl Hereth **moved** to approve the cost share agreements with:

194

195 • Sarah and Greg Cann

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196 • Roderick Keffeler

197

198 The cost share payments to:

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200 • Richard Carlson/Calypso Restoration

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201 • Steffen Family Farms

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202 • Frohning Family Farm

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204 Contracts/inter-local agreements with:

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206 • City of Lynnwood for Design 6 Rain Gardens, 10 Barrel Boxes and 10

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207 Rain Barrels

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208 • City of Mukilteo for Surface Water Education Services

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209 • Stanwood/Camano School District – Utsalady Elementary for Cistern

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210 System

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211 • Snohomish WSU Extension for WSU Forestry Contract

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212 • Department of Ecology for Puget Sound Starts at my School NTA

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213 • Puget Sound Conservation District ILA for DePave in Pierce County at

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214 Holy Rosary Church and School

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215 • Everett Public Schools for Jackson High School Rain Garden

216

216 • MGP X1 Town Center Lake Forest Park for Rain Garden

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217 • Snohomish County for Amendment Number 1 for Infrastructure for Lower

218

218 Snohomish River Agreement

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220 Steve Van Valkenburg **seconded** the motion. The motion **passed** unanimously.

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222

222 Jeff Ellingsen **moved** to approve the cost share agreement with:

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224

224 • Karl Hereth

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226 Steve Van Valkenburg **seconded** the motion. The motion **passed**. Karl Hereth

227

227 **recused** himself from the motion.

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229 **Manager's Report**

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231 Pilchuck Audubon Society is hosting an event highlighting local agriculture,  
232 wineries and chefs to celebrate agriculture. Steve Van Valkenburg moved to  
233 sponsor this event with \$500. Adam Farnham seconded the motion. The motion  
234 passed unanimously.

235

236 Karl Hereth moved to approve the delegation of district manager authority to  
237 Ryan Williams between May 17, 2017 and June 10, 2017 as well as June 18,  
238 2017 and June 24, 2017 and delegation of district manager authority to Bobbi  
239 Lindemulder between June 11, 2017 and June 17, 2017. Steve Van Valkenburg  
240 seconded the motion. The motion passed unanimously.

241

242 Jeff Ellingsen moved that SCD Staff pursue alternatives to OPUS and the LGIP  
243 Savings Account to accounts that provide more interest. Steve Van Valkenburg  
244 seconded the motion. The motion passed unanimously.

245

246 Karl Hereth moved that Mark Craven sign the 2016 Annual Financial Report and  
247 submit it to the Washington State Auditors Office. Steve Van Valkenburg  
248 seconded the motion. The motion passed unanimously.

249

250 Ryan Williams presented the Fiscal Year 2018 Workplan. Clayton Smith  
251 recommended adding a line item detailing sponsorships for events such as the  
252 Country Living Expo and Focus on Farming. Ray Renfro recommended adding  
253 sub-totals for each program area.

254

255 Steve Van Valkenburg moved that the Fiscal Year 2018 Workplan be approved  
256 pending the additional of sub-totals for each program and a specific line item  
257 detailing local event support such as Focus on Farming and the Country Living  
258 Expo. Adam Farnham seconded the motion. The motion passed unanimously.

259

260 The Board of Supervisors discussed how to handle projects that are delayed due  
261 to saturated ground and complete construction after the June 20, 2017 Board  
262 Meeting but need approval for cost share payment before the end of the Fiscal  
263 Year (June 30, 2017). It was agreed that this issue will be brought to the June  
264 20, 2017 Board Meeting and decided there.

265

266 Monte Marti conducted a tour of the Mukilteo Elementary Outdoor Classroom  
267 with the legislative aide for County Council Member Brian Sullivan and two  
268 members of the County Executive's staff (Lacey Harper and Alessandra  
269 Durham) joined as well. County Council Member Wright was scheduled to  
270 participate; however, she cancelled earlier in the day.

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272 Ryan Williams will draft a letter of support for the rates and charges proposal for  
273 the Ag Board to consider. He will submit this to the Ag Board chair and Troy  
274 Holbrook.



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Monte Marti's meeting with County Executive Somers is scheduled for July 11, 2017 at 10:00AM.

A representative from the Lake Stevens Sewer District will be at the June Board meeting to talk about their surplus property below Sunnyside along the Snohomish River.

### **Miscellaneous Reports and Set Next Meeting Date**

There were no miscellaneous reports.

Karl Hereth moved that the June 2017 Board Meeting be held on Tuesday, June 20, 2017 at 6:00 pm at the District office, and that proper notice be distributed to the public; and that the meeting be adjourned. Steve Van Valkenburg seconded the motion. The motion passed unanimously.

Meeting was adjourned at 9:55 pm.

### **SUMMARY OF OFFICIAL ACTIONS**

Adam Farnham moved to accept the April 18, 2017 Board Meeting minutes. Jeff Ellingsen seconded the motion. The motion passed unanimously.

Steven Van Valkenburg moved to approve the Rates and Charges Proposal and provide it to the Snohomish County Council and the County Executive. Karl seconded the motion. The motion passed unanimously.

Karl Hereth moved to approve the Dairy Nutrient Management Plan updates for the Deck Dairy and the Frohning Dairy. Jeff Ellingsen seconded the motion. The motion passed unanimously.

Karl Hereth moved to approve Brett de Vries attending the Nutrient Management Planning training. Steve Van Valkenburg seconded the motion. The motion passed unanimously.

Karl Hereth moved to approve Resolution number 051617#1 allowing cost share rates of up to 100% for all project types as well as setting the labor rate at \$20 per hour for landowner work. Adam seconded the motion. The motion passed unanimously.

Karl Hereth moved to approve a \$10,000 budget for the LID Cost Share program in 2017. Jeff Ellingsen seconded the motion. The motion passed unanimously.

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321 Cooperative Design (Phase II) 17-1238 PLN". Steve seconded the motion. The  
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351 System
  - 352 • Snohomish WSU Extension for WSU Forestry Contract
  - 353 • Department of Ecology for Puget Sound Starts at my School NTA
  - 354 • Puget Sound Conservation District ILA for DePave in Pierce County at  
355 Holy Rosary Church and School
  - 356 • Everett Public Schools for Jackson High School Rain Garden
  - 357 • MGP X1 Town Center Lake Forest Park for Rain Garden
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359 Snohomish River Agreement

360 Steve Van Valkenburg seconded the motion. The motion passed unanimously.

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- 363
- 364 • Karl Hereth



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367 recused himself from the motion.

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394 the motion. The motion passed unanimously.

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Chairman

Mark Craven

Date

6/20/17

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Secretary

[Signature]

Date

6/20/17