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Cindy Mahama introduced herself.

Cindy Dittbrenner provided an overview of the Natural Resource Team activities, projects, accomplishments, and future activities.

### **Committee Reports**

The Board was asked to consider and to provide feedback on the creation of 3 near-term committees: Finance (annual work plan and budget), Salary Planning, and Elections/Appointments. It was also suggested that a Policy Committee might be needed as the 5-Year Plan is implemented.

#### **Sustainable Lands Strategy (SLS):**

Executive Committee meeting was on June 12, 2018. Ron Shultz from the Conservation Commission talked about the Commission budget process and how it might integrate with SLS priorities.

#### **Citizen Advisory Committee**

There was nothing new to report.

#### **Ag Board**

Jeff Ellingsen provided an overview of the meeting.

#### **Farm Bureau**

The Farm Bureau meeting was on June 13, 2018. They discussed state and local policies, SLS activities, and the promotion of Snohomish County agriculture.

#### **WACD**

Mark Craven provided an update and noted that the next WACD Board meeting will be at the Plant Material Center in Bow on June 26, 2018. WACD has sent out a survey and the Board of Supervisors were encouraged to submit responses.

#### **Policies**

There were no new policies submitted for discussion by the Board of Supervisors. The 5-Year Plan effort will likely generate some process improvements and might drive some policy changes.

#### **Building and Office Space**

97 The Board of Supervisors would like to re-engage with Sound Salmon  
98 Solutions to see if a potential property acquisition could be found. Fraser  
99 Sime and Ryan Williams will explore options/opportunities.

### 100 101 **5-Year Plan**

102 The draft 5-Year Plan was reviewed.

103  
104  
105 Steve Van Valkenburg **moved** distribute the final draft of the 5-Year Plan  
106 for comments by the public and partners; and a final version be prepared  
107 for the July 17, 2018 Board meeting. Libby Reed **seconded** the motion.  
108 The motion **passed** unanimously.

### 109 110 **Washington Conservation Commission (WCC)**

111  
112 The WCC is moving forward with the development of their state budget  
113 decision packages. Some staff members are participating on the  
114 development teams. Alison Halpern has been hired as the new Puget  
115 Sound Regional Manager. The Board started to review Conservation  
116 Accountability and Performance Program ~ Standard 2. This will continue  
117 to be a topic at future Board meetings.

### 118 119 **Puget Sound Conservation District (PSCD) Caucus**

120  
121 The next meeting is scheduled for Monday, June 25, 2018 and will be via a  
122 conference call. The July 23, 2018 meeting will be hosted by the  
123 Jefferson County Conservation District.

### 124 125 **Manager's Report and Board Meeting Revisions/Enhancements**

126  
127 Ryan Williams provided an overview of database options.

128  
129 Jeff Ellingsen **moved** to authorize Ryan Williams to pursue a Salesforce  
130 database and database conversion. Steve Van Valkenburg **seconded** the  
131 motion. The motion **passed** unanimously.

132  
133 The Board discussed the Puget Sound Climate Preparedness Collaborative.

134  
135 Steve Van Valkenburg **moved** to have the District join the Puget Sound Climate  
136 Preparedness Collaborative. Libby Reed **seconded** the motion. The motion  
137 **passed** unanimously.

138  
139 The Board discussed the building signage proposals provided by staff.

140  
141 Libby Reed **moved** to secure a new exterior building sign (priority #1) and to  
142 come back with more details on priority #4 (door/window graphics with logo).  
143 Steve Van Valkenburg **seconded** the motion. The motion **passed** unanimously.

144

145 The District will have another state audit this year. The specific dates have not  
146 yet been identified by the State Auditors Office.

147  
148 Monte Marti will be meeting with the Island County Commissioners on  
149 Wednesday, June 20, 2018. It will be a joint presentation with Whidbey Island  
150 Conservation District.

151  
152 The Board had a brief conversation about the "blind spots" identified during the  
153 5-Year Plan meeting. The Board needs to review in more detail and provide  
154 feedback. The program managers will also be reviewing the information and  
155 developing action plans to address them.

156  
157 The next quarterly meeting with Snohomish County Planning and Development  
158 Services is scheduled for Tuesday, June 26, 2018 at 3:00 pm. Jeff Ellingsen  
159 and Mark Craven will both try to attend.

160  
161 Bobbi Lindemulder and Eric Schuh will be attending the NRCS Tribal Training  
162 that was discussed at the board meeting last month.

163  
164 Jeff Ellingsen moved to delegate the district manager authorities to Ryan  
165 Williams while Monte Marti is out of the office June 22 – 29, 2018. Libby Reed  
166 seconded the motion. The motion passed unanimously.

167  
168 Conversations are continuing with individuals at Snohomish County Surface  
169 Water Management about their rate proposal. The future of their rate proposal is  
170 still undecided.

171  
172 Steve Van Valkenburg moved to approve the surplus list presented to the Board.  
173 Libby Reed seconded the motion. The motion passed unanimously.

174  
175 **Financial Reports**

176  
177 Jeff Ellingsen moved for the payment of vouchers/warrants: EFT's and checks  
178 #8652 - #8734 totaling \$208,841.39, and to accept and approve the May 2018  
179 Receipt Register, Check Register, and Treasurer's Report. Steve Van  
180 Valkenburg seconded the motion. The motion passed unanimously.

181  
182 Steve Van Valkenburg reviewed the bank statements.

183  
184 The Board of Supervisors reviewed:

- 185
- 186 • Outstanding Invoices as of June 19, 2018
  - 187 • Employee vacation and sick leave as of June 8, 2018
  - 188 • Chevron/Texaco report for the period of April 22, 2018 – May 21, 2018
  - 189 • VISA report for transactions from April 9, 2018 – May 9, 2018

190

191 Libby Reed moved to approve and sign the credit card applications for new credit  
192 cards for Cindy Dittbrenner, Kate Riley, Monte Marti and Ryan Williams. Steve  
193 Van Valkenburg seconded the motion. The motion passed unanimously.  
194

### 195 **Agreements and Contracts**

196  
197 Steve Van Valkenburg moved to accept the bids and sign the contracts for two  
198 construction projects:  
199

- 200 • Kristoferson Creek Fish Passage Improvement Project
- 201 • Richardson Creek Bridge Replacement Project

202  
203 Libby Reed seconded the motion. The motion passed unanimously.  
204

205 Steve Van Valkenburg moved to approve the Contech Engineered Solutions  
206 purchase order for \$31,088.20 and the use of the Washington State Steel  
207 Culvert and Structural Plate contract. Jeff Ellingsen seconded the motion. The  
208 motion passed unanimously.  
209

210 Jeff Ellingsen moved to approve cost share agreements with:  
211

- 212 • J. Deck
- 213 • S. and J. Boon
- 214 • J. Visser
- 215 • C. Groeneveld
- 216 • J. Anderson
- 217 • R. Hanby

218  
219 Cost share payments to:  
220

- 221 • None

222  
223 Contracts/inter-local agreements with:  
224

- 225 • Snohomish County Public Works for the Lower Stillaguamish PIC Phase 2
- 226 • Pierce Conservation District under the PSCD ILA for Depave Holy Rosary  
227 Church and School
- 228 • Washington State Conservation Commission for:
  - 229 ○ CC19-07-IM (FY19 Implementation Grant)
  - 230 ○ CC-19-07-PE (FY19 Professional Engineering Service Grant)

231  
232 Libby Reed seconded the motion. The motion passed unanimously.  
233

### 234 **Board Officer Elections**

235  
236 Steve Van Valkenburg moved that the following slate of officers for the  
237 Snohomish Conservation District be approved:

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- Mark Craven, Chair
- Jeff Ellingsen, Vice Chair
- Libby Reed, Secretary-Treasurer
- Steve Van Valkenburg, Auditor

Libby Reed **seconded** the motion. The motion **passed** unanimously.

### **Snohomish County Rate and Camano Island Assessment Updates**

Two meetings have been scheduled with Snohomish County Council members to discuss the rate proposal:

- June 20 @ 10:00 am (County Council Chair Wright)
- July 2 @ Noon (County Council Member Nehring)

The District received the June 1, 2018 fund distribution from Snohomish County.

The District will need to work with Whidbey Island Conservation District and the Island County Commissioners to migrate from the assessment system to the rate system. The current assessment system will expire the end of 2019.

### **Executive Session ~ Pursuant to RCW 42.30.110(1)**

There was no executive session.

### **Miscellaneous Reports and Set Next Meeting Date**

There were no miscellaneous reports.

Libby Reed **moved** that the July 2018 Board Meeting be held on Tuesday, July 17, 2018 at 6:00 pm at the District office, and that proper notice be distributed to the public; and that the meeting be adjourned. Jeff Ellingsen **seconded** the motion. The motion **passed** unanimously.

Meeting was adjourned at 9:30 pm.

### **SUMMARY OF OFFICIAL ACTIONS**

Jeff Ellingsen **moved** to accept the May 15, 2018 Regular Board Meeting minutes. Steve Van Valkenburg **seconded** the motion. The motion **passed** unanimously.

Steve Van Valkenburg **moved** distribute the final draft of the 5-Year Plan for comments by the public and partners; and a final version be prepared for the July 17, 2018 Board meeting. Libby Reed **seconded** the motion. The motion **passed** unanimously.

286 Jeff Ellingsen moved to authorize Ryan Williams to pursue a Salesforce  
287 database and database conversion. Steve Van Valkenburg seconded the  
288 motion. The motion passed unanimously.  
289

290 Steve Van Valkenburg moved to have the District join the Puget Sound Climate  
291 Preparedness Collaborative. Libby Reed seconded the motion. The motion  
292 passed unanimously.  
293

294 Libby Reed moved to secure a new exterior building sign (priority #1) and to  
295 come back with more details on priority #4 (door/window graphics with logo).  
296 Steve Van Valkenburg seconded the motion. The motion passed unanimously.  
297

298 Jeff Ellingsen moved to delegate the district manager authorities to Ryan  
299 Williams while Monte Marti is out of the office June 22 – 29, 2018. Libby Reed  
300 seconded the motion. The motion passed unanimously.  
301

302 Steve Van Valkenburg moved to approve the surplus list presented to the Board.  
303 Libby Reed seconded the motion. The motion passed unanimously.  
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306 #8652 - #8734 totaling \$208,841.39, and to accept and approve the May 2018  
307 Receipt Register, Check Register, and Treasurer's Report. Steve Van  
308 Valkenburg seconded the motion. The motion passed unanimously.  
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311 cards for Cindy Dittbrenner, Kate Riley, Monte Marti and Ryan Williams. Steve  
312 Van Valkenburg seconded the motion. The motion passed unanimously.  
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315 construction projects:  
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- 317 • Kristoferson Creek Fish Passage Improvement Project
- 318 • Richardson Creek Bridge Replacement Project

319

320 Libby Reed seconded the motion. The motion passed unanimously.  
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323 purchase order for \$31,088.20 and the use of the Washington State Steel  
324 Culvert and Structural Plate contract. Jeff Ellingsen seconded the motion. The  
325 motion passed unanimously.  
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327 Jeff Ellingsen moved to approve cost share agreements with:  
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- 329 • J. Deck
- 330 • S. and J. Boon
- 331 • J. Visser
- 332 • C. Groeneveld
- 333 • J. Anderson

334 • R. Hanby

335

336 Cost share payments to:

337

338 • None

339

340 Contracts/inter-local agreements with:

341

342 • Snohomish County Public Works for the Lower Stillaguamish PIC Phase 2

343 • Pierce Conservation District under the PSCD ILA for Depave Holy Rosary  
344 Church and School

345 • Washington State Conservation Commission for:

346 ○ CC19-07-IM (FY19 Implementation Grant)

347 ○ CC-19-07-PE (FY19 Professional Engineering Service Grant)

348

349 Libby Reed **seconded** the motion. The motion **passed** unanimously.

350

351 Steve Van Valkenburg **moved** that the following slate of officers for the  
352 Snohomish Conservation District be approved:

353

354 • Mark Craven, Chair

355 • Jeff Ellingsen, Vice Chair

356 • Libby Reed, Secretary-Treasurer

357 • Steve Van Valkenburg, Auditor

358

359 Libby Reed **seconded** the motion. The motion **passed** unanimously.

360

361 Libby Reed **moved** that the July 2018 Board Meeting be held on Tuesday, July  
362 17, 2018 at 6:00 pm at the District office, and that proper notice be distributed to  
363 the public; and that the meeting be adjourned. Jeff Ellingsen **seconded** the  
364 motion. The motion **passed** unanimously.

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Chairman Mark Craven

Date 7-17-18

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Secretary Monte H. Mate

Date 7-17-18