

49 Business plan. Focus will be on how we complement each other through
50 Cost Share opportunities (from SWM) and Youth Education funding (from
51 SWM).

- 52 • We will work with Council Chair Stephanie Wright on presenting the
53 BetterGround Showcase to the entire council.
- 54 • The Board provided follow-up comments on the BetterGround Showcase.
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56 Kate presented a training request to apply to Leadership Snohomish County.
57 Karl Hereth moved to approve the training request. Steven Van Valkenberg
58 seconded the motion. The motion passed unanimously.
59

60 Kate Riley presented on the LiveHealthy 2020 initiative which looks to encourage
61 healthy local foods and other health initiatives in Snohomish County. Jeff
62 Ellingsen moved to have the District become a signatory for the initiative. Steve
63 Van Valkenberg seconded the motion. The motion passed unanimously.
64

65 **Committee Reports**

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67 **Sustainable Lands Strategy (SLS):**

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69 Executive Committee is still trying to fill the open Agriculture Caucus seat.
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72 **Citizen Advisory Committee**

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74 Ryan Williams presented on his concept for the Citizen Advisory Board.
75 The Board requested he bring a proposal back for approval.

76

77 **Ag Board**

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79 Mark Craven has officially reached his term limit and is now off the board.
80 New members include Eric Fritch, Keith Stocker, Time Stocker and David
81 Younquist. The last meeting included an overview of David Somer's
82 Agriculture report.

83

84 **Farm Bureau**

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86 The Farm Bureau still has priorities in youth education and farmland
87 preservation. They are in the process of securing help to finish the Legacy
88 Farmers video project. They are also beginning discussions of what the
89 next Farm to Table event will be.

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91 **WACD**

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93 The two-day meeting in Ellensburg is on April 25th and 26th. WACD has
94 secured a contract to help put on a tribal training session this year.
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Policies

SCD Staff will be applying for four Salmon Recovery Funding Board Projects in 2018 which require application authorization resolutions.

Karl Hereth moved to approve Salmon Recovery Funding Board application resolutions #2018-0002 and #2018-0003 for Peoples Creek Habitat Enhancement Project, Middle Pilchuck River Integration Restoration, Stillaguamish River Confluence Riparian Restoration and Camano Country Club Tidegate Relocation Project and to update the Woods Creek Cooperative Design (Phase II) application resolution to set Mark Craven as the contract signatory. Steven Van Valkenberg seconded the motion. The motion passed unanimously.

Building and Office Space

Monte met with Deputy Mayor Nick Harper of Everett and there was discussion of potential office locations.

5-Year Plan

The Board was encouraged to participate in both of the upcoming planning sessions: April 24 and June 5.

Washington Conservation Commission (WCC)

WCC will be hosting the all-district meeting in Ellensburg on April 25/26. WCC will be working with conservation districts to develop "budget packages" for the upcoming legislative session and state budget. There may be year-end funding available with short notice from the Conservation Commission in May or June.

Puget Sound Conservation District (PSCD) Caucus

The next conference call is April 23, 2018. One of the topics is a database coordination effort across all 12 Districts.

Snohomish County Rate and Camano Island Assessment Updates

In addition to Kate's discussion of outreach strategies for our 2018 Rates and Charges proposal, Whidbey CD has indicated that they wish to start their renewal process for their next 10 year assessment. This will include a shift to the Rates and Charges methodology utilizing FCS Group. We will cover 25% of the cost of the rate study. The process will occur in 2018 with a 2019 submittal to meet the expiration of December 21, 2019.

Financial Reports

145 Karl Hereth moved for the payment of vouchers/warrants: EFT's and checks
146 #8563 - #8588 totaling \$202,132.00, and to accept and approve the March 2018
147 Receipt Register, Check Register, and Treasurer's Report. Steve Van
148 Valkenburg seconded the motion. The motion passed unanimously.

149

150 Steve Van Valkenburg reviewed the bank statements.

151

152 The Board of Supervisors reviewed:

153

- 154 • Outstanding Invoices as of April 17, 2018
- 155 • Employee vacation and sick leave as of April 10, 2018
- 156 • VISA report for transaction dates March 10, 2018 – April 9, 2018

157

158 **Agreements and Contracts**

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160 Karl Hereth moved to approve cost share agreements with:

161

- 162 • Syd Nerland
- 163 • Our Saviors Lutheran Church
- 164 • Peoples Creek Dairy

165

166 Cost share payments to:

167

- 168 • None

169

170 Contracts/inter-local agreements with:

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- 172 • Groundwater Modeling Contract ~ Cardno
- 173 • Natural Resource Investments funding ~ Washington State Conservation
174 Commission
- 175 • Catherine Creek Planting Contract ~ Adopt-a-Stream Foundation
- 176 • Woods Creek Culvert Cooperative Design (Phase 2) ~ RCO, Salmon
177 Recovery Funding Board
- 178 • Monroe High School Lawns to Lettuce ~ Kate Ryan
- 179 • Rain Garden Outreach services ~ WSU Extension

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181 Jeff Ellingsen seconded the motion. The motion passed unanimously.

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183 **Manager's Report**

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185 Ryan Williams provided an update on the hiring process. We have hired
186 Adanette Ellsworth (started April 16th) and Cindy Mahama (starts May 1st) as our
187 new Finance Team. Engineer position is posted and will close on April 23rd with
188 interviews to follow.

189

190 Karl Hereth moved to approve Adanette Ellsworth attendance of the WADE
191 Conference days 2 and 3. Steve Van Valkenberg seconded the motion. The
192 motion passed unanimously.

193
194 Ryan Williams presented the current status of funding that resulted after the
195 Capital budget passed. This included \$606,250 of funding from the Conservation
196 Commission to be spent by June 30, 2019 and \$1,004,578.92 from the
197 Department of Ecology to be spent over the next 3 years.

198
199 Ryan Williams presented a plan to recognize service anniversaries utilizing a gift
200 card system that is within the existing policy. Steve Van Valkenberg moved to
201 approve the service anniversary awards. Karl Hereth seconded the motion. The
202 motion passed unanimously.

203
204 There was a brief discussion of WACD's funding request to adapt a carbon
205 calculator for riparian areas to Washington State. Pierce and King CDs were also
206 approached and are working with Patricia on alternatives.

207
208 Cindy Dittbrenner provided an update to the Ag Resilience Plan including the
209 steering committee meeting that occurred on April 11th.

210
211 Ryan Williams presented on the Conservation Accountability and Performance
212 Program (CAPP) that the Conservation Commission is adopting. Right now part
213 1 is required while parts 2 through 8 are not. SCD Staff will bring one part to
214 each board meeting to discuss the performance criteria.

215
216 SCD Board members reviewed RCW 89.08 and the powers of supervisors.
217 Additionally Ryan Williams discussed the Schedule 22 checklist as part of the
218 annual financial report.

219
220 **Executive Session ~ Pursuant to RCW 42.30.110(1)**

221
222 Board of Supervisors entered into Executive Session at 8:46 PM

223
224 Board of Supervisors exited Executive Session at 9:36 PM

225
226 **Miscellaneous Reports and Set Next Meeting Date**

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228 There were no miscellaneous reports.

229
230 Steve Van Valkenburg moved that the May 2018 Board Meeting be held on
231 Tuesday, May 15, 2018 at 6:00 pm at the District office, and that proper notice
232 be distributed to the public; and that the meeting be adjourned. Karl Hereth
233 seconded the motion. The motion passed unanimously.

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235 Meeting was adjourned at 9:38 pm.

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SUMMARY OF OFFICIAL ACTIONS

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The March 20, 2018 Board Meeting minutes were reviewed. Steven Van Valkenberg moved to accept the March 20, 2018 Regular Board Meeting minutes with the addition of Fraser Sime to the attendance list. Karl Hereth seconded the motion. The motion passed unanimously.

Karl Hereth moved to approve the training request. Steven Van Valkenberg seconded the motion. The motion passed unanimously.

Jeff Ellingsen moved to have the District become a signatory for the initiative. Steve Van Valkenberg seconded the motion. The motion passed unanimously.

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Karl Hereth moved to approve the cost share agreements with:

- Syd Nerland
- Our Saviors Lutheran Church
- Peoples Creek Dairy

Cost share payments to:

- None

Contracts/inter-local agreements with:

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- Natural Resource Investments funding ~ Washington State Conservation Commission
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- Woods Creek Culvert Cooperative Design (Phase 2) ~ RCO, Salmon Recovery Funding Board
- Monroe High School Lawns to Lettuce ~ Kate Ryan
- Rain Garden Outreach services ~ WSU Extension

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301 Chairman Mark Craven Date 5/15/18

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304 Secretary Monte H. Maite Date 5-15-18

