

47 Brett deVries provided an update on dairy nutrient management plans. Jon Van
48 Nieuwenhuyzen, Werkhoven Dairy, expressed his appreciation for the efforts of
49 the Snohomish Conservation District.

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51 Steve Van Valkenburg moved to approve and sign the dairy nutrient
52 management plan update for Werkhoven Dairy. Jeff Ellingsen seconded the
53 motion. The motion passed unanimously.

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55 Bobbi Lindemulder provided an update on Focus on Farming. Linda Neunzig will
56 be at the September Board meeting and Erik Stockdale has been added to the
57 committee. The Board continues to emphasize the importance of getting
58 Snohomish County agriculture producers to the conference.

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60 Cindy Dittbrenner provided updates on the Agriculture Resilience Plan, the
61 Photovoice exhibition, and staff training needs.

62
63 Steve Van Valkenburg moved to approve the training requests for Alicia Kellogg
64 and Carrie Brausieck and to cap the District work hours at 80 hours per year.
65 Jeff Ellingsen seconded the motion. The motion passed unanimously.

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67 Ryan Williams provided an update on the Snohomish Conservation District rate
68 proposal process.

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70 **Committee Reports**

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72 **Stillaguamish Clean Water District (SCWD):**

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74 A subcommittee has been established to address the discretionary fund.

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76 **Citizen Advisory Committee**

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78 Clayton Smith continues to engage the cities within the Skykomish
79 watershed (Baring, Gold Bar, Index, Start-up and Sultan).

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81 **Ag Board**

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83 Jeff Ellingsen reported that the Ag Board will be supporting the
84 Snohomish Conservation District's rate proposal.

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86 **Farm Bureau**

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88 The Farm Bureau will be considering youth education options at their
89 September board meeting.

90
91 **WACD**

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93 The WACD Executive Director search has been narrowed to 3
94 candidates. WACD will actively participate in the Ellensburg policy
95 meeting. Duane Weston is no long on the PMC Administrative Board.
96

97 **Policies**

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99 Potential new policies were discussed.

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101 Steve Van Valkenburg moved that the Associated Supervisors review the
102 "Associate Board Supervisor Policy" and to tentatively work under that
103 policy. Jeff Ellingsen seconded the motion. The motion passed
104 unanimously.

105
106 Steve Van Valkenburg moved to increase the landowner cost share rate
107 to \$22/hour and to approve/sign Resolution No. 08_15_17_#1 ~ Cost
108 Share Rates. Jeff Ellingsen seconded the motion. The motion passed
109 unanimously.

110 111 **Building and Office Space**

112
113 There was nothing new to report.
114

115 **5-Year Plan**

116
117 Snohomish Conservation District staff and Board members continue to
118 prepare for an update to the plan in early 2018.
119

120 **Puget Sound Conservation District (PSCD) Caucus**

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122 Next meeting is August 28, 2017 and will be in Edmonds. There will be a
123 conversation surrounding the Governor's Results Washington request.
124 Clayton Smith will report on the Puget Sound Regional Council gaps
125 analysis.
126

127 **Washington Conservation Commission (WCC)**

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129 Both the operating budget and capital budget were discussed, and it was
130 noted that the lack of a capital budget could have an impact on the
131 District's overall budget. Recent grant awards will temporarily help reduce
132 the impact of these budget concerns.
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134 **Snohomish County and Camano Island Assessment Updates**

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136 Meetings are being schedule with Snohomish County Council members and
137 Island County Commissioners to update them on activities and projects. The
138 District and supporters are still waiting for the County Council to schedule the
139 rate proposal for action.

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141 **Financial Reports**

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143 Steve Van Valkenburg moved for the payment of vouchers/warrants: EFT's and
144 checks #8167 - #8194 totaling \$192,081.70, and to accept and approve the July
145 2017 Receipt Register, Check Register, and Treasurer's Report. Jeff Ellingsen
146 seconded the motion. The motion passed unanimously.

147

148 Check #8168 was part of the June financial report.

149

150 Steve Van Valkenburg reviewed the bank statements; and there were no new
151 statements files.

152

153 The Board of Supervisors reviewed:

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- 155 • Outstanding Invoices as of August 15, 2017 were not available
- 156 • Employee vacation and sick leave as of August 10, 2017
- 157 • VISA report for transaction dates June 7, 2017 – July 7, 2017 (the new
158 statement was not yet available); and
- 159 • Chevron and Texaco Business Card reports for starting date June 22,
160 2017 – July 21, 2017.

161

162 **Agreements and Contracts**

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164 Steve Van Valkenburg moved to approve the cost share agreements with:

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- 166 • G. Loftus

167

168 Cost share payments to:

169

- 170 • None

171

172 Contracts/inter-local agreements with:

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- 174 • Washington State Conservation Commission for:
 - 175 ○ Form 4: Addendum (Implementation)
 - 176 ○ Form 4: Addendum (Engineering)
 - 177 ○ CREP TA
 - 178 ○ CREP Cost Share
- 179 • National Association of Conservation District for Urban Agriculture
180 Conservation Agreement
- 181 • Whidbey Island Conservation District for Livingston Bay Watershed BMP
182 Assistance
- 183 • Alexa's Café and Catering for the Partnership Breakfast catering

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185 CREP Maintenance Contract with:

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- A. Loch (FSA Contract # 2016-11038

Jeff Ellingsen **seconded** the motion. The motion **passed** unanimously.

Manager's Report

August 1, 2017 meeting was held with County Executive Somers and his staff. Steve Van Valkenburg represented the Board at the meeting.

August 4, 2017 tour was provided to Island County Commissioner Hannold.

Clayton, Mark, Monte, and Ray will be attending the Washington Conservation Commission policy meeting in Ellensburg on August 23/24, 2017.

Kate Riley and Monte Marti have been meeting with city councils, mayors, and staff members. They have already been completed for the cities of Arlington, Marysville, Monroe, Stanwood, Darrington, Bothell, and Lynnwood. They are on the calendar for Snohomish, Granite Falls, Lake Stevens, Mill Creek, Mukilteo, Index, Gold Bar, Start-up, Baring, and Mountlake Terrace. Letters of support have been provided by Everett and Edmonds.

Tours are scheduled with Congresswoman Suzan DelBene (August 21, 2017) and County Council Member Nate Nehring (August 22, 2017).

A meeting with Snohomish County Surface Water Management Director Will Hall is scheduled for Monday, August 21, 2017. Topics on the agenda include a new inter-local agreement, fund balances, stormwater activities, small grants programs, and shellfish funding.

The Alliance for Puget Sound Natural Resources will be hosting a gathering on Tuesday, September 5 and all members of the Board of Supervisors were invited to participate.

Miscellaneous Reports and Set Next Meeting Date

There were no miscellaneous reports.

Steve Van Valkenburg **moved** that the September 2017 Board Meeting be held on Tuesday, September 19, 2017 at 6:00 pm at the District office, and that proper notice be distributed to the public; and that the meeting be adjourned.

Jeff Ellingsen **seconded** the motion. The motion **passed** unanimously.

Meeting was adjourned at 9:25 pm.

SUMMARY OF OFFICIAL ACTIONS

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233

234 Steve Van Valkenburg moved to accept the July 18, 2017 Board Meeting
235 minutes. Jeff Ellingsen seconded the motion. The motion passed unanimously.

236

237 Steve Van Valkenburg moved to approve and sign the dairy nutrient
238 management plan update for Werkhoven Dairy. Jeff Ellingsen seconded the
239 motion. The motion passed unanimously.

240

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242 and Carrie Brausieck and to cap the District work hours at 80 hours per year.
243 Jeff Ellingsen seconded the motion. The motion passed unanimously.

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246 "Associate Board Supervisor Policy" and to tentatively work under that policy.
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250 \$22/hour and to approve/sign Resolution No. 08_15_17_#1 ~ Cost Share Rates.
251 Jeff Ellingsen seconded the motion. The motion passed unanimously.

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254 checks #8167 - #8194 totaling \$192,081.70, and to accept and approve the July
255 2017 Receipt Register, Check Register, and Treasurer's Report. Jeff Ellingsen
256 seconded the motion. The motion passed unanimously.

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259

- G. Loftus

261

262 Cost share payments to:

263

- None

265

266 Contracts/inter-local agreements with:

267

- Washington State Conservation Commission for:
 - Form 4: Addendum (Implementation)
 - Form 4: Addendum (Engineering)
 - CREP TA
 - CREP Cost Share
- National Association of Conservation District for Urban Agriculture Conservation Agreement
- Whidbey Island Conservation District for Livingston Bay Watershed BMP Assistance
- Alexa's Café and Catering for the Partnership Breakfast catering

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CREP Maintenance Contract with:

- A. Loch (FSA Contract # 2016-11038)

Jeff Ellingsen seconded the motion. The motion passed unanimously.

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Chairman Mark Cram Date 9-19-17

Secretary Monte H. Matte Date 9-19-17