



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA REMOTE ACCESS ONLY – VIA ZOOM

Join Meeting Here:

<https://us02web.zoom.us/j/89727410503>

Or call in at +1 253 215 8782

Meeting ID: 897 2741 0503

Tuesday, September 8, 2020 – 7:00 p.m.

CALL TO ORDER		Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		City Clerk
APPROVAL OF AGENDA		Council President
GUEST BUSINESS	Cascade Award Certificates Kari Quaas Snohomish Conservation District	
CITIZEN COMMENTS		Mayor
COUNCIL BUSINESS		Council President
MAYOR'S BUSINESS		Mayor
CITY DEPARTMENT REPORT	Update	
CONSENT AGENDA	A. Vouchers	Barb
	B. City Council Special Meeting Minutes of August 11, 2020	Kelly
	C. City Council Regular Meeting Minutes of August 25, 2020	Kelly
	D. Interlocal Agreement with Lake Stevens School District for a School Resources Officers	Chief
	E. Public Works Dump Truck Purchase	Eric/Ty

Lake Stevens City Council Regular Meeting Agenda **September 8, 2020**

- | | | | |
|--------------------------|----|---|-------|
| | F. | Ordinance No. 1095 Amending Budget Ordinance No. 1079 and including changes to the Organizational Chart | Barb |
| PUBLIC HEARING: | G. | Machias Industrial Annexation | Russ |
| ACTION ITEMS: | H. | Legislative Priorities | Gene |
| | I. | Resolution 2020-21 Supporting Law Enforcement | Mayor |
| DISCUSSION ITEMS: | J. | Racing to Equity Training Introduction | Anya |
| | K. | Sno-Isle Discussion | Gene |

CITIZEN COMMENTS

EXECUTIVE SESSION:

ADJOURN

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.

BLANKET VOUCHER APPROVAL
2020

Payroll Direct Deposits	8/25/2020	\$237,212.09
Payroll Checks	51146-51149	\$4,969.77
Electronic Funds Transfers	ACH	\$156,959.56
Claims	51150-51236	\$2,785,370.47
Void Checks		
Total Vouchers Approved:		\$3,184,511.89

This 8th day of September 2020

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor

September 8th, 2020



City Expenditures by Type on this voucher packet

Personnel Costs	\$	242,182	8%
Payroll Federal Taxes	\$	87,467	3%
Retirement Benefits - Employer	\$	61,341	2%
Other Employer paid Benefits	\$	407	0%
Employee paid benefits - By Payroll	\$	14,837	0%
Supplies	\$	36,272	1%
Professional Services	\$	207,046	7%
Capital *	\$	2,224,114	70%
Debt Payments	\$	310,846	10%
Total	\$	3,184,511.89	100%

Large Purchases

- * 20th Street SE Phase II - Segment 1 Project - \$885,260
- Police Station/Evidence Facility Project - \$1,060,442



Total for Period
\$2,942,330.03

Checks to be approved for period 08/20/2020 - 09/02/2020

Vendor: Ace Hardware

Check Number: 51150

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67332	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	Wallplate/Brackets	\$18.25
67333	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	WaterGard Wire Connector Multicolored 5pk	\$6.35
67352	9/2/2020	001 010 576 80 31 10	PK - Boat Launch Expenses	Treated Wood for Boat Launch Decks	\$39.17
67358	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	Construction Screws	\$39.21
67360	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Clamps/Galv Rods	\$43.53
67362	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Staples/Staplers Powershot	\$64.28
67382	9/2/2020	001 008 521 21 31 00	LE-Boating Minor Equipment	Wood Scrub Brush/Broom Handle	\$37.02
					\$247.81

Vendor: All Battery Sales and Service

Check Number: 51151

Invoice No	Check Date	Account Number	Account Name	Description	Amount
300-10076353	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	LED Mini Bar	\$242.03
300-10076353	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	LED Mini Bar	\$242.04
					\$484.07

Vendor: Amazon Capital Services

Check Number: 51152

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14WC-F9P4-NWFQ	9/2/2020	001 008 521 20 31 00	LE-Office Supplies	CV - USB to HDMI Adapter Cables	\$37.95
1FJ1-DMMY-3RQ6	9/2/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	SWAT Holographic Weapon Sights	\$674.71
1QTV-PLW3-HYDQ	9/2/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	First Aid Refill Pack/First Aid Kit	\$304.04
1YQQ-7LJ7-9TGY	9/2/2020	001 008 521 20 31 02	LE-Minor Equipment	CV - Gloves	\$346.59
					\$1,363.29

Vendor: Amazon Capital Services

Check Number: 51153

Invoice No	Check Date	Account Number	Account Name	Description	Amount
13DF-PPP7-9R39	9/2/2020	001 005 518 10 31 00	HR-Office Supplies	Powered USB Hub/Auxiliary Extension Cable	\$41.40
16TM-YTXV-V3DW	9/2/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Staple Gun for Permit Signs Return Inv 1MPV-Y4LQ-9WTH	(\$32.04)
1FJ1-DMMY-KPV1	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	Picture Hanging Kit/Forks/Hand Soap/Foot Rest	\$85.27
1HGF-FTHX-T4YN	9/2/2020	001 005 518 10 31 00	HR-Office Supplies	Bluetooth Mouse	\$28.33
1WJX-HMQ6-J3VN	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	Fridge Water Filters	\$50.36
					\$173.32

Vendor: Bay Alarm Company

Check Number: 51154

Invoice No	Check Date	Account Number	Account Name	Description	Amount
17646681	9/2/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Alarm Monitoring N Lakeshore Dr	\$510.12
					\$510.12

Vendor: Bills Blueprint Inc

Check Number: 51155

Invoice No	Check Date	Account Number	Account Name	Description	Amount
612295	9/2/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Blueprints BLD 2016-0764 Reimbursement Received Receipt 34205	\$52.19
					\$52.19

Vendor: Brody

Check Number: 51156

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082620 BRODY	9/2/2020	301 000 345 85 10 03	Traffic Mitigation - TIZ 3	BLD2019-0744 Traffic Impact Fee Refund	\$3,500.00
					\$3,500.00

Vendor: Canon Financial Services Inc

Check Number: 51157

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21778159	9/2/2020	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH	\$285.26
21800144	9/2/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$17.08
21800144	9/2/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$17.08
					\$319.42

Vendor: CDK Construction Services Inc

Check Number: 51158

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 4 CDK	9/2/2020	306 000 382 20 00 00	PD Retainage	Retainage Police Station/Evidence Facility Project 18035	(\$15,821.60)
PROGRESS 4 CDK	9/2/2020	306 000 594 21 60 00	Police Dept Project Account	Police Station/Evidence Facility Project 18035	\$344,910.88
PROGRESS 5 CDK	9/2/2020	306 000 382 20 00 00	PD Retainage	Retainage Police Station/Evidence Facility Project 18035	(\$15,577.65)
PROGRESS 5 CDK	9/2/2020	306 000 594 21 60 00	Police Dept Project Account	Police Station/Evidence Facility Project 18035	\$339,592.77
PROGRESS 6 CDK	9/2/2020	306 000 382 20 00 00	PD Retainage	Retainage Police Station/Evidence Facility Project 18035	(\$17,244.90)
PROGRESS 6 CDK	9/2/2020	306 000 594 21 60 00	Police Dept Project Account	Police Station/Evidence Facility Project 18035	\$375,938.82
					\$1,011,798.32

Vendor: CDW Government Inc

Check Number: 51159

Invoice No	Check Date	Account Number	Account Name	Description	Amount
SW2000985	9/2/2020	001 012 594 75 64 00	CS- Pavillion - Capital	Service Hours for Installation of Multimedia System in The Mill	\$3,002.88
ZQQ5000	9/2/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Replacement Handle	\$40.88
ZVD7246	9/2/2020	001 012 594 75 64 00	CS- Pavillion - Capital	Projector for The Mill	\$2,888.50
					\$5,932.26

Vendor: Cellebrite Inc

Check Number: 51160

Invoice No	Check Date	Account Number	Account Name	Description	Amount
Q-159739-1	9/2/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - OLT-OD CASA Training - Wachveitl	\$2,495.00
					\$2,495.00

Vendor: Central Welding Supply Co Inc

Check Number: 51161

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EV278846	9/2/2020	001 010 594 76 64 00	PK-Capital Outlay	Replacement Welder/Argon Gas	\$2,595.34
EV278846	9/2/2020	101 016 594 42 64 00	ST-Capital Expenditures	Replacement Welder/Argon Gas	\$2,595.35
EV278846	9/2/2020	410 016 594 31 60 01	SW - Capital Expenditure	Replacement Welder/Argon Gas	\$2,595.35
EV283267	9/2/2020	001 010 594 76 64 00	PK-Capital Outlay	High Pressure Cylinder/CentraShield/Steel Wire	\$181.85

EV283267	9/2/2020	101 016 594 42 64 00	ST-Capital Expenditures	High Pressure Cylinder/CentraShield/Steel Wire	\$181.86
EV283267	9/2/2020	410 016 594 31 60 01	SW - Capital Expenditure	High Pressure Cylinder/CentraShield/Steel Wire	\$181.86
					\$8,331.61

Vendor: City of Everett

Check Number: 51162

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I20004278	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Fecal Coliform Analysis	\$132.00
I20004340	9/2/2020	001 008 554 30 41 00	LE - Animal Control	Animal Control Services July 2020	\$1,230.00
					\$1,362.00

Vendor: City of Everett Utility Services

Check Number: 51163

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010352 0820	9/2/2020	101 016 543 50 47 00	ST-Utilities	Water Service 9105 21st St SE	\$31.87
					\$31.87

Vendor: City of Marysville

Check Number: 51164

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LKS20-13	9/2/2020	001 013 512 50 41 00	GG-Municipal Court Fees	Marysville Court Citations July 2020	\$16,669.65
					\$16,669.65

Vendor: Clark Equipment Company

Check Number: 51165

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1823921	9/2/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - Bobcat UV34 Diesel Utility Vehicle	\$21,925.12
					\$21,925.12

Vendor: Crystal Springs

Check Number: 51166

Invoice No	Check Date	Account Number	Account Name	Description	Amount
16015194 081520	9/2/2020	001 008 521 50 30 00	LE-Facilities Supplies	Bottled Water - Police Department	\$87.90
					\$87.90

Vendor: David Evans and Associates Inc

Check Number: 51167

Invoice No	Check Date	Account Number	Account Name	Description	Amount
471560	9/2/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Review Machias Annexation Legal	\$1,890.91
471561	9/2/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Review SE Interlocal Annexation Legal Descriptions	\$259.63
					\$2,150.54

Vendor: Davido Consulting Group Inc

Check Number: 51168

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0030974	9/2/2020	410 016 594 31 60 01	SW - Capital Expenditure	Outlet Strategic Planning Engineering Services	\$532.25
					\$532.25

Vendor: Dept of Retirement (Deferred Comp)

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,340.00
					\$2,340.00

Vendor: Dept of Retirement PERS LEOFF

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	\$61,340.71
					\$61,340.71

Vendor: Dept of Revenue EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
July2020	9/2/2020	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes July 2020	\$56.33
July2020	9/2/2020	002 010 594 76 61 01	Park Acquisition	Excise Taxes July 2020	\$897.11
					\$953.44

Vendor: Dicks Towing Inc

Check Number: 51169

Invoice No	Check Date	Account Number	Account Name	Description	Amount
723907	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Towing Services PW49	\$230.58
E185144	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-15769	\$126.27
E197180	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing - Lot Moves	\$126.27
E197181	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing - Lot Moves	\$126.27
E197182	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing - Lot Moves	\$126.27
E197183	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing - Lot Moves	\$126.27
E197184	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing - Lot Moves	\$126.27
SNO4124	9/2/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-15821	\$125.58
					\$1,113.78

Vendor: EFTPS

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	\$87,466.91
					\$87,466.91

Vendor: Electronic Business Machines

Check Number: 51170

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR172155	9/2/2020	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance PL	\$57.92
AR172155	9/2/2020	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance PB	\$57.93
AR172155	9/2/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$57.93
AR172155	9/2/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$57.92
AR172426	9/2/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Repair & Maintenance PD	\$78.77
					\$310.47

Vendor: Engineering Business Systems Inc

Check Number: 51171

Invoice No	Check Date	Account Number	Account Name	Description	Amount
125133	9/2/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Ink for Plotter	\$197.39
					\$197.39

Vendor: Ewing

Check Number: 51172

Invoice No	Check Date	Account Number	Account Name	Description	Amount
081520 EWING	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	Edger Blades - Volunteer Clean Up	\$15.25
					\$15.25

Vendor: Ewing Irrigation Products Inc

Check Number: 51173

Invoice No	Check Date	Account Number	Account Name	Description	Amount
12352852	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Irrigation PVC Pipe Supplies/Valves/Controllers/Sensors	\$11,836.54
12358716	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	PVC Elbows/Caps/Red Bushing/Valve Box Lid	\$1,213.95
12413638	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Rainbird Plastic Valves	\$1,033.91
12426004	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Swing Riser Pipe	\$83.08
12447630	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	PVC Elbows/Caps/Red Bushing/Valve Box Lid	\$93.75
					\$14,261.23

Vendor: Fastenal Company

Check Number: 51174

Invoice No	Check Date	Account Number	Account Name	Description	Amount
WAARN141979	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Bandsaw Blades	\$75.11
					\$75.11

Vendor: Gardner

Check Number: 51175

Invoice No	Check Date	Account Number	Account Name	Description	Amount
781	9/2/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Replace Roof Antenna PT-19-82	\$103.05
					\$103.05

Vendor: Grainger

Check Number: 51176

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9629686230	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	Picnic Tables	\$855.47
					\$855.47

Vendor: Granite Construction Supply

Check Number: 51177

Invoice No	Check Date	Account Number	Account Name	Description	Amount
81871	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Wood Lath	\$90.55
					\$90.55

Vendor: Griffen

Check Number: 51178

Invoice No	Check Date	Account Number	Account Name	Description	Amount
8Z1114529	9/2/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$300.00
9Z0768646	9/2/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$300.00
9Z1021353	9/2/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$300.00
XZ0379761	9/2/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$225.00
					\$1,125.00

Vendor: HB Jaeger Co LLC

Check Number: 51179

Invoice No	Check Date	Account Number	Account Name	Description	Amount
U2016038959	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Brass Nipples	\$113.93
U2016038976	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Utility Box/Solid Cover Water Meter	\$666.42
U2016040371	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	PVC Pipe/PVC Cement/UltraSeal	\$544.86
U2016041366	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	HDPE Pipe	\$106.14
					\$1,431.35

Vendor: HDR Engineering Inc

Check Number: 51180

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1200287338	9/2/2020	304 016 595 60 60 05	Trestle/HOV Lane	Engineering Services - 20th Street BAT Lane Impr	\$9,023.74
					\$9,023.74

Vendor: Home Depot

Check Number: 51181

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2073997	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Jigsaw Blade/Pocket Hole System/Hex Bolt	\$156.06
3095170	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	Galvanized Hinge Tees - Davies Beach	\$98.45
9012513	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	Hole Step Bits/Spade Bit	\$133.64
					\$388.15

Vendor: Honey Bucket

Check Number: 51182

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0551576730	9/2/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	\$156.75
0551606077	9/2/2020	001 012 571 20 45 00	CS- Special Event-Equip Rent	Honey Bucket Rental - Library Event	\$640.00
0551665408	9/2/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	\$123.50
0551673307	9/2/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	\$330.89
					\$1,251.14

Vendor: HSA Bank

Check Number: 51233

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	\$456.24
					\$456.24

Vendor: Industrial Bolt & Supply Inc

Check Number: 51183

Invoice No	Check Date	Account Number	Account Name	Description	Amount
735606-1	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	Automotive Fuse Holders & Accessories	\$112.30
735606-1	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	Automotive Fuse Holders & Accessories	\$112.31
735606-1	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	Automotive Fuse Holders & Accessories	\$112.31
					\$336.92

Vendor: Iron Mountain Quarry LLC

Check Number: 51184

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0305673	9/2/2020	301 016 595 30 60 03	17005- 24th St & 91st Ext	Rock	\$132.13
					\$132.13

Vendor: Irwin

Check Number: 51185

Invoice No	Check Date	Account Number	Account Name	Description	Amount
092320 IRWIN	9/2/2020	001 008 521 20 43 00	LE-Travel & Per Diem	PerDiem - Meals AR15 Armorer/Richland - Irwin	\$107.00
					\$107.00

Vendor: J Thayer Company Inc

Check Number: 51186

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1470802-0	9/2/2020	001 008 521 20 31 02	LE-Minor Equipment	CV - Gloves	\$217.95
1471524-0	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	Paper Towels	\$104.60
1472218-0	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	Paper/Lam Pouches/Wipes/Post It Notes/Binder Clips	\$381.01
					\$703.56

Vendor: Lake Industries LLC

Check Number: 51187

Invoice No	Check Date	Account Number	Account Name	Description	Amount
285213	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Bank Sand Frontier Heights	\$265.75
285232	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Bank Sand Frontier Heights	\$170.74
285266	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Bank Sand Frontier Heights	\$178.32
285292	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Bank Sand Frontier Heights	\$172.13
285313	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Bank Sand Frontier Heights	\$173.27
					\$960.21

Vendor: Lake Stevens Chamber of Commerce

Check Number: 51188

Invoice No	Check Date	Account Number	Account Name	Description	Amount
090120 CHAMBER	9/2/2020	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC Sept 2020	\$1,500.00
					\$1,500.00

Vendor: Lake Stevens Police Guild

Check Number: 51234

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	\$1,155.00
					\$1,155.00

Vendor: Lake Stevens School District

Check Number: 51189

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0019200146	9/2/2020	001 008 521 20 32 00	LE-Fuel	Fuel	\$3,765.08
					\$3,765.08

Vendor: Land Development Consultants Inc

Check Number: 51190

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21136	9/2/2020	302 010 594 76 61 07	PM - Festival Street	Curbless Festival Street Design	\$21,002.70
21471	9/2/2020	302 010 594 76 61 07	PM - Festival Street	Curbless Festival Street Design	\$16,435.00
					\$37,437.70

Vendor: Lemay Mobile Shredding Inc

Check Number: 51191

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4670714	9/2/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	\$64.11
4670715	9/2/2020	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	\$12.33
					\$76.44

Vendor: LN Curtis & Sons

Check Number: 51192

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV411181	9/2/2020	001 008 521 20 31 05	LE-Equipment - New Officers	Tactical Boots - Warbis L	\$135.99
INV413273	9/2/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Blank Name Badges - Brooks	\$62.25
					\$198.24

Vendor: Miles Sand & Gravel

Check Number: 51193

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1804885	9/2/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete 902 Frontier Circle Dr	\$1,950.56
1805774	9/2/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete 902 Froniter Circle	\$777.72
					\$2,728.28

Vendor: Morton

Check Number: 51194

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082420 MORTON	9/2/2020	001 000 362 00 00 05	The Mill - Rental	Refund The Mill Facility Rental 08/29/2020 Due to COVID-19	\$500.00
082420 MORTON	9/2/2020	001 000 382 10 00 01	The Mill - Deposit	Refund The Mill Facility Deposit 08/29/2020 Due to COVID-19	\$250.00
					\$750.00

Vendor: Nationwide Retirement Solution

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	\$4,495.00
					\$4,495.00

Vendor: NMC Franchising LLC

Check Number: 51195

Invoice No	Check Date	Account Number	Account Name	Description	Amount
163496	9/2/2020	001 012 575 50 41 00	CS- Pavillion - Janitorial	Janitorial Services - The Mill	\$183.00
					\$183.00

Vendor: Ogden Murphy Wallace PLLC

Check Number: 51196

Invoice No	Check Date	Account Number	Account Name	Description	Amount
841693	9/2/2020	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services July 2020	\$19,340.45
841693	9/2/2020	001 011 515 41 41 01	Ext Consult - PRA	Legal Services Public Records July 2020	\$4,285.00
841693	9/2/2020	001 011 515 45 41 00	Ext Litigation - City Atty	Legal Services Costco July 2020	\$9,817.50
					\$33,442.95

Vendor: PB Parent Holdco LP

Check Number: 51197

Invoice No	Check Date	Account Number	Account Name	Description	Amount
62617	9/2/2020	001 013 518 20 31 00	GG-Operating Costs	First Aid Supply Refill City Hall	\$58.97

62618	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	First Aid Supply Refill Public Works	\$34.50
62618	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	First Aid Supply Refill Public Works	\$34.50
62618	9/2/2020	410 016 531 10 31 02	SW-Operating Costs	First Aid Supply Refill Public Works	\$34.50
62622	9/2/2020	001 008 521 50 30 00	LE-Facilities Supplies	First Aid Supply Refill Police Dept	\$127.37
					\$289.84

Vendor: Petersen Brothers Inc

Check Number: 51198

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1716608	9/2/2020	101 016 542 64 48 01	ST-Traf Control - Guardrail	Guardrail Repairs 3109 S Lake Stevens Rd	\$6,274.33
					\$6,274.33

Vendor: Pilchuck Equipment Rental and Sales

Check Number: 51199

Invoice No	Check Date	Account Number	Account Name	Description	Amount
104137	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Trencher Rental - Frontier Heights	\$175.66
					\$175.66

Vendor: Proforce Marketing Inc

Check Number: 51200

Invoice No	Check Date	Account Number	Account Name	Description	Amount
416195	9/2/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Credit - Taser Trades	(\$877.45)
418190	9/2/2020	001 008 521 20 31 05	LE-Equipment - New Officers	Firearm Accessories for New Officer - Warbis L (PO 1778)	\$732.46
419473	9/2/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Rail Mount Light	\$105.64
421114	9/2/2020	001 008 521 20 31 05	LE-Equipment - New Officers	Firearm Accessories for New Officer - Warbis L (PO 1778)	\$861.81
421318	9/2/2020	520 008 594 21 63 00	Capital Equipment	Weapon Replacement	\$1,314.30
					\$2,136.76

Vendor: Purchase Power

Check Number: 51201

Invoice No	Check Date	Account Number	Account Name	Description	Amount
01831977 0820	9/2/2020	001 007 558 50 42 00	PL-Communication	Postage	\$234.35
01831977 0820	9/2/2020	001 013 518 20 42 00	GG-Communication	Postage	\$62.00
01831977 0820	9/2/2020	101 016 543 30 42 00	ST-Communications	Postage	\$1.82
01831977 0820	9/2/2020	410 016 531 10 42 00	SW-Communications	Postage	\$1.83
					\$300.00

Vendor: Quadient Finance USA Inc

Check Number: 51202

Invoice No	Check Date	Account Number	Account Name	Description	Amount
80346335 0820	9/2/2020	001 008 521 20 42 00	LE-Communication	Postage	\$200.00
					\$200.00

Vendor: Rexel USA Inc

Check Number: 51203

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0Q62316	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	Light Brackets - Lundeen Parkway	\$240.65
0Q86056	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	Light Brackets/Solar Area Lights - Lundeen Parkway	\$19,390.06
0Q91144	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	Conduit Body/Set Screw Coupling/Connector	\$132.41
					\$19,763.12

Vendor: Sherwin-Williams Co

Check Number: 51204

Invoice No	Check Date	Account Number	Account Name	Description	Amount
7228-5	9/2/2020	101 016 544 90 31 02	ST-Operating Cost	White Paint	\$146.39
					\$146.39

Vendor: Smernis Enterprises

Check Number: 51205

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1820	9/2/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	10k Service/Inspection	\$493.30
					\$493.30

Vendor: Snohomish County PUD

Check Number: 51206

Invoice No	Check Date	Account Number	Account Name	Description	Amount
108707860	9/2/2020	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	\$68.63
108707861	9/2/2020	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	\$53.18
108711429	9/2/2020	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	\$16.03
115305843	9/2/2020	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	\$52.86
115305843	9/2/2020	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	\$52.85
115305843	9/2/2020	410 016 531 10 47 00	SW-Utilities	221908015 City Shop Mechanic	\$52.84
118614864	9/2/2020	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Electric/Water	\$323.95
125250900	9/2/2020	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Water/Electric	\$458.21
128525031	9/2/2020	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	\$37.34
138353214	9/2/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Street Lights 8533 15th St NE	\$69.92
138353214	9/2/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal 8718 17th St NE	\$130.49
154829465	9/2/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	\$47.44
161210069	9/2/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	\$62.11
164420645	9/2/2020	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	\$72.07
164421570	9/2/2020	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	\$164.29
164421570	9/2/2020	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	\$164.29
164421570	9/2/2020	410 016 531 10 47 00	SW-Utilities	203599006 City Shop Electric/Water	\$164.34
					\$1,990.84

Vendor: Snohomish County Sheriffs Office

Check Number: 51207

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I000530350	9/2/2020	001 008 521 30 41 00	LE-Drug Task Force	JAG Contributions Jan-June 2020	\$4,096.00
					\$4,096.00

Vendor: Snohomish County Sheriffs Office

Check Number: 51208

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-6431	9/2/2020	001 008 523 60 41 00	LE-Jail	Jail Services July 2020	\$17,085.92
2020-6447	9/2/2020	001 008 523 60 41 00	LE-Jail	Jail Services MED July 2020	\$6,057.95
					\$23,143.87

Vendor: Soler
Check Number: 51209

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-120	9/2/2020	001 008 521 40 49 01	LE-Registration Fees	Accountability/Discipline Training LSPD	\$4,421.32
					\$4,421.32

Vendor: Sound Equipment Rental & Sales
Check Number: 51210

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18252B	9/2/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Dozer Rental - Frontier Heights	\$5,232.00
					\$5,232.00

Vendor: Sound Publishing Inc
Check Number: 51211

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH905315	9/2/2020	001 013 518 30 41 01	GG-Advertising	Salary Commission Vacancies	\$53.20
EDH905320	9/2/2020	001 013 518 30 41 01	GG-Advertising	CC Special Meeting 08/11/2020	\$43.40
EDH906212	9/2/2020	001 007 558 50 41 03	PL-Advertising	LUA2018-0156 Machias Industrial Annexation	\$89.60
EDH906591	9/2/2020	001 007 558 50 41 04	Permit Related Professional Sr	LUA2020-0121 113th Ave Duplexes Short PLAT	\$74.20
					\$260.40

Vendor: Specialized Pavement Marking Inc
Check Number: 51212

Invoice No	Check Date	Account Number	Account Name	Description	Amount
25040-1	9/2/2020	101 016 542 64 48 02	ST-Traffic Control - Striping	Annual Roadway Restriping	\$59,911.42
					\$59,911.42

Vendor: SRV Construction Escrow Acct 101682426
Check Number: 51213

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1263-03	9/2/2020	301 016 595 30 60 01	20th St SE Phase II Construct	Retainage 20th Street SE Phase II - Segment 1 Project 18008	\$44,263.00
					\$44,263.00

Vendor: SRV Construction Inc
Check Number: 51214

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1263-03	9/2/2020	301 016 595 30 60 01	20th St SE Phase II Construct	20th Street SE Phase II - Segment 1 Project 18008	\$840,997.03
					\$840,997.03

Vendor: Stericycle Inc
Check Number: 51215

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3005202477	9/2/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal	\$10.36
					\$10.36

Vendor: Strider Construction Co Account 62763077500
Check Number: 51216

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 9	9/2/2020	301 016 595 61 64 02	18004 - S. Lake Stevens Rd	Retainage - S Lake Stevens Rd Multi Use Path Pro	\$11,568.25
					\$11,568.25

Vendor: Strider Construction Co Inc
Check Number: 51217

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 9	9/2/2020	101 016 542 30 41 00	ST-Pavement Preservation	Asphalt Overlay S Lake Stevens Rd Mulit Use Path Project 18004	\$69,886.53
PROGRESS 9	9/2/2020	301 016 595 61 64 02	18004 - S. Lake Stevens Rd	S Lake Stevens Rd Mulit Use Path Project 18004	\$149,910.17
					\$219,796.70

Vendor: Tandem Services Corp Inc
Check Number: 51218

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14864	9/2/2020	001 010 576 80 45 00	PK-Equipment Rental	Portable Restroom Rental Frontier Heights	\$125.00
					\$125.00

Vendor: Technological Services Inc
Check Number: 51219

Invoice No	Check Date	Account Number	Account Name	Description	Amount
17305	9/2/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Misc Electrical Repair/ Express Lube/Oil/Filter PT-17-75	\$224.43
17334	9/2/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Filters/Tire Rotation/Misc Trans PT-19-82	\$289.21
					\$513.64

Vendor: The Riley Group Inc
Check Number: 51220

Invoice No	Check Date	Account Number	Account Name	Description	Amount
19825	9/2/2020	401 070 535 10 41 00	SE-Professional Service	Sampling/Analysis Plan Sunnyside Park	\$1,285.00
					\$1,285.00

Vendor: Thyssenkrupp Elevator Corporation
Check Number: 51221

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5001320140	9/2/2020	001 008 521 50 47 00	LE-Facility Utilities	Monthly Elevator Service 1819 S Lake Stevens Rd	\$911.24
5001320140	9/2/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Monthly Elevator Service 1819 S Lake Stevens Rd	\$911.24
					\$1,822.48

Vendor: ULINE
Check Number: 51222

Invoice No	Check Date	Account Number	Account Name	Description	Amount
123077010	9/2/2020	001 010 576 80 31 00	PK-Operating Costs	Open Top Steel Drum Storage Bins/Lids	\$2,253.17
					\$2,253.17

Vendor: UPS
Check Number: 51223

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0000074Y42330	9/2/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$14.94
0000074Y42340	9/2/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$45.36
					\$60.30

Vendor: US Bank St Paul
Check Number: 51224

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1643397	9/2/2020	214 008 592 21 83 00	2019A-1 LTGO Interest Pymt PD	LAKSLTGO19A1 Interest	\$120,425.00
					\$120,425.00

Vendor: US Bank St Paul
Check Number: 51225

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1643401	9/2/2020	214 008 591 21 71 01	2019A-2 LTGO Princ Pmt PD	LAKSLTGO19A2 Principal	\$170,000.00
1643401	9/2/2020	214 008 592 21 83 01	2019A-2 LTGO Interest Pmt PD	LAKSLTGO19A2 Interest	\$20,421.25
					\$190,421.25

Vendor: Vantagepoint Transfer Agents - 108991
Check Number: 51235

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	\$407.26
					\$407.26

Vendor: Vantagepoint Transfer Agents - 307428
Check Number: 51236

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	\$2,527.47
					\$2,527.47

Vendor: Wallner
Check Number: 51226

Invoice No	Check Date	Account Number	Account Name	Description	Amount
41762	9/2/2020	001 013 518 20 48 00	GG-Repair & Maintenance	Kitchen Drain Repair - Butler House	\$1,054.38
					\$1,054.38

Vendor: Washington State Criminal Justice
Check Number: 51227

Invoice No	Check Date	Account Number	Account Name	Description	Amount
201134484	9/2/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - Firearms Handgun Instructor - Hingtgen	\$350.00
					\$350.00

Vendor: Washington State Support Registry
Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
082520	8/26/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	\$363.50
					\$363.50

Vendor: Wave Broadband
Check Number: 51228

Invoice No	Check Date	Account Number	Account Name	Description	Amount
103946401-0008360	9/2/2020	001 002 513 11 42 00	AD-Communications	Telephone Service	\$44.49
103946401-0008360	9/2/2020	001 003 514 20 42 00	CC-Communications	Telephone Service	\$88.99
103946401-0008360	9/2/2020	001 004 514 23 42 00	FI-Communications	Telephone Service	\$88.99
103946401-0008360	9/2/2020	001 005 518 10 42 00	HR-Communications	Telephone Service	\$44.50
103946401-0008360	9/2/2020	001 006 518 80 42 00	IT-Communications	Telephone Service	\$133.49
103946401-0008360	9/2/2020	001 007 558 50 42 00	PL-Communication	Telephone Service	\$289.37
103946401-0008360	9/2/2020	001 007 559 30 42 00	PB-Communication	Telephone Service	\$44.50
103946401-0008360	9/2/2020	001 008 521 20 42 00	LE-Communication	Telephone Service	\$1,513.46
103946401-0008360	9/2/2020	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	\$44.49
103946401-0008360	9/2/2020	001 012 575 50 42 00	CS- Pavillion - Communication	Telephone Service	\$44.50
103946401-0008360	9/2/2020	001 013 518 20 42 00	GG-Communication	Telephone Service	\$177.98
103946401-0008360	9/2/2020	101 016 543 30 42 00	ST-Communications	Telephone Service Shop	\$256.08

103946401-0008360	9/2/2020	410 016 531 10 42 00	SW-Communications	Telephone Service Shop	\$256.08
103946401-0008360	9/2/2020	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	\$2,519.40
					\$5,546.32

Vendor: Welch Comer & Associates Inc

Check Number: 51229

Invoice No	Check Date	Account Number	Account Name	Description	Amount
55000020-001	9/2/2020	309 016 595 61 60 02	Sidewalk Cap - 117th Ave NE	Preliminary Design 117th Ave Sidewalk	\$7,870.00
					\$7,870.00

Vendor: West Marine Pro

Check Number: 51230

Invoice No	Check Date	Account Number	Account Name	Description	Amount
000614	9/2/2020	001 008 521 21 32 00	LE-Boating-Fuel	Fuel/Cleaner	\$21.13
					\$21.13

Vendor: Wynne and Sons Inc

Check Number: 51231

Invoice No	Check Date	Account Number	Account Name	Description	Amount
66027	9/2/2020	001 004 514 23 31 00	FI-Office Supplies	1000 Regular Envelopes	\$176.31
					\$176.31

Vendor: Zachor and Thomas Inc PS

Check Number: 51232

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20-LKS0008	9/2/2020	001 011 515 41 41 02	Ext Consult - Prosecutor Fees	Prosecution Services Aug 2020	\$12,900.00
					\$12,900.00

**CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL MEETING MINUTES**

Tuesday, August 11, 2020
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

ELECTED OFFICIALS ABSENT: Councilmember Ewing. (Arrived at 7:09 p.m.)

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Deputy City Clerk Adri Crim, Engineer Grace Kane, City Attorney Greg Rubstello, IT Manager Troy Stevens

Pledge of Allegiance: Mayor Gailey led the Pledge of Allegiance.

Roll Call: Moved by Councilmember Tageant, seconded by Councilmember Dickinson, to excuse Councilmember Ewing from the meeting. The motion carried (6-0-0-1 with Councilmember Ewing absent).

Approval of Agenda: Moved by Councilmember Daughtry, seconded by Councilmember Frederick, to approve the agenda. The motion carried (6-0-0-1 with Councilmember Ewing absent).

Action Items:

Award Project #17005: 91st Ave SE Extension and Water Transmission Line relocation to SRV Construction Inc. and approve Public Works Contract with Reece Construction, Inc.

Director Durpos explained that the project is to extend 91st Ave SE from 20th St SE to 21st St SE. Work includes installing temporary erosion control measures; removing an existing pump station building and related appurtenance; clearing and grubbing, and mass grading for the construction of the new roadway extension; installing structural earth walls; new utilities construction; and modification of existing ones; modification to existing signals and illuminations. This project is a multi-year project and is anticipated to be completed by June 2021.

The city issued a Request for Bid on July 13, 2020 and opened bids on August 4, 2020. Seven (7) responsive bids were received, with the lowest responsive bid coming from Reece Construction, Inc. at \$3,442,221.50. The engineer's estimate for this project was \$3,664,940.04. The Construction Management Services are not included and will be brought forward separately.

The City has budgeted \$895,000 in the approved 2020 Budget. It is estimated that project costs for this project will be \$1.1 Million in 2020. The additional costs will be paid for with multiple funding sources including internal and possibly external loans.

The City of Everett will reimburse Lake Stevens 57% (\$627,000) of the transmission related work only (\$1.1 Million).

Note: Councilmember Ewing arrived at 7:09 p.m.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Dickinson, to award Project #17005: 91st Ave SE Extension and Water Transmission Line relocation to SRV Construction Inc. and approve Public Works Contract with Reece Construction, Inc. The motion carried (7-0-0-0).

Public Works Contract with Trinity Contractors, Inc. to construct the Hartford Decant Facility project

Director Durpos explained that the bids for this project were opened at 10:00 AM on August 5, 2020. The City received a low responsive bid from Trinity Contractors, Inc. of Marysville, WA of \$1,210,687.34. The work to be performed under this contract consists of developing a four-bay covered decant facility, ecology block material storage bays, CMU maintenance and utility building with restroom, paved asphalt surfacing, onsite stormwater collection system, mechanical stormwater filters, potable water extension with booster pump station, backflow preventer and hose bibs, decant pretreatment manhole, septic tank and oil/water separator, new electrical service, site lighting and site electrical. The project was designed by PACE Engineers, Inc. of Kirkland, WA.

The call for bids was advertised on July 22 and July 29, 2020 in the Daily Journal of Commerce and the Everett Daily Herald. The City has reviewed bids, verified references for the low bidder and completed debarment checks. The Administration recommends award of this contract. Construction is anticipated to begin in late August 2020 or early September. The contract allows 90 working days to complete the required work. The Administration anticipates that the facility will be ready for use in December 2020.

MOTION: Moved by Councilmember Fredrick, seconded by Councilmember Dickinson, to award the Public Works Contract with Trinity Contractors to construct the Hartford Decant Facility Project. The motion carried (7-0-0-0).

Adoption of Resolution 2020-19, Accepting the 60 Percent Petition for the Machias Industrial Annexation

Director Wright explained that on August 16, 2017, the City of Lake Stevens received an annexation petition signed by the property owner representing more than 10 percent of the assessed value in the Machias Industrial Annexation area. The property is approximately 60 acres. The petitioner owns 57 percent of the land by assessed value. Located adjacent to Lake Stevens city limits, the Machias Industrial Annexation area is currently zoned Heavy Industrial. The city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties in the City's Comprehensive Plan as GI (General Industrial) and the on the City's Official Zoning Map as GI (General Industrial). The annexation would include the right-of-way along Machias Road.

The City Council passed Resolution 2017-015 accepting the petition and allowing circulation of the 60 percent petition. The Council approved an updated 10 percent request on August 27, 2019. Resolution 2020-19 will initiate a Notice of Intent to Annex, which will be submitted to the County and Boundary Review Board. After the Board has reviewed the annexation, the City Council will have the final decision whether to annex and assign zoning and land use designations.

Council and staff engaged in a discussion. Director Wright explained that there will be a public hearing at the next Council meeting on this annexation.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Tageant to adopt Resolution 2020-19, accepting the 60 percent petition for the Machias Industrial Annexation. The motion carried (7-0-0-0).

Discussion Item:

Full-time Mayor Position

City Administrator Brazel explained that during the City Council Meeting on July 14, 2020, a subcommittee was created to discuss the need for a full-time Mayor. Council members Anji Jorstad, Gary Petershagen and Steve Ewing, along with City Administrator Gene Brazel and HR Director Anya Warrington were members of this subcommittee. The subcommittee met on multiple occasions and compiled information to assist in the discussion and decision by council. The subcommittee is prepared to discuss their recommendation for a full-time Mayor position.

Director Warrington presented a budget graph to the Council showing the financial forecast with the full-time Mayor salary. Council and staff engaged in a discussion. An ordinance will come back to the Council for consideration and/or adoption at the next meeting on August 25, 2020.

Councilmember Dickinson expressed the need to get public input on this topic. Council discussed this process. It was decided that a feedback form will be placed on the City's website to allow for citizen comments.

Adjourn:

Moved by Councilmember Dickinson, seconded by Councilmember Jorstad, to adjourn the meeting at 7:38 p.m. The motion carried (7-0-0-0).

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, August 25, 2020
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, City Clerk Kelly Chelin, City Attorney Greg Rubstello and IT Manager Troy Stevens.

OTHERS:

Pledge of Allegiance: Mayor Gailey led the Pledge of Allegiance.

Roll Call: All present.

Approval of Agenda: City Clerk Chelin stated for the record that there was a small typo on the staff report for the Salary Commission appointments. The report read "Veterans Commission" in one place in the document and that should be corrected to read "Salary Commission".

MOTION. Moved by Councilmember Jorstad, seconded by Councilmember Daughtry, to approve the agenda. The motion carried (7-0-0-0).

Citizen Comments:

Christine Egelstad, 8919 131st NE, Lake Stevens. Ms. Egelstad spoke in support of the full-time Mayor position stating that the previous Mayor, John Spencer, worked full-time hours. She stated that the City has grown to over 30,000 residents and the City needs a full-time Mayor position.

Earl Gray, 2505 Meadow Dr, Lake Stevens. Mr. Gray stated that when the Mayor was elected, it was a part-time position. He stated these are uncertain financial times and to wait on making the Mayor full-time until the residents can vote on it.

Robin McGee, Lake Stevens. Ms. McGee stated that she submitted comments online about the full-time Mayor position. She stated that this is not the right time to make this decision and the voters voted in a part-time Mayor. She agreed that a full-time Mayor may be necessary but not right now.

Sue Fernald, Lake Stevens. Ms. Fernald stated that she was in support of the full-time Mayor position. She stated this decision is more important now than ever.

Sam Low, Lake Stevens. Mr. Low stated that he remembers talking to Mayor Spencer in 2016 about the need for a full-time Mayor position. Mr. Spencer agreed at the time but wasn't interested. He urged the Council to make this decision now and this is the right time.

Todd Welch, Lake Stevens. Mr. Welch stated that he was on the Council for 8 years and for the last 6 years, the Mayor has worked full-time hours. He told the Council that now is the right time to make the Mayor full-time.

Council Business:

Councilmember Dickson reported that the Senior Center is giving away 150 meals a day and would like the City to fulfill the \$20,000 commitment to the Senior Center. She also thanked resident Kathy Benson for making face masks and raising money for the food bank. She has sold over 800 masks and raised \$4,000 for the food bank.

Councilmember Jorstad reported that tomorrow is the last day of the Farmers Market.

Councilmember Fredrick reported that the COVID numbers are trending in a good direction and thanked everyone for the team effort. He met with local farmers and activities are opening across Snohomish County.

Councilmember Ewing stated that he sat in on the interviews for the Salary Commission and any of the 6 applicants would have been great. It was a difficult decision. He stated that November is Suicide Awareness Month. Lastly, he thanked Governor Inslee for lifting restrictions on funerals.

Councilmember Tageant stated the Farmers Market is evolving and the last day is tomorrow. He reported there is a lot of construction going on and thanked Public Works Director Durpos and his crew for all the hard work.

Mayor's Business:

Childhood Cancer Awareness Month Proclamation.

Mayor Gailey read the proclamation into the record.

MOTION. Moved by Councilmember Daughtry, Seconded by Councilmember Tageant to approve the Proclamation. The motion carried (7-0-0-0).

Mayor Gailey reported that the staff is busy preparing the budget for 2021. He stated that he has spoken to developers recently, and they are eager to get into the City. He is still working on broadband at home for all the Lake Stevens School District students who are homeschooling. He had a meeting with the Washington State Department of Transportation on the Highway 9/SR 204 project Phase 2 which will start in spring of 2021. He stated that Costco is still coming to the City. Lastly, the Farmers Market has been a huge success.

City Department Report:

City Administrator Brazel asked Chief Dyer to give a report on some recent police activity.

Consent Agenda:

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Petershagen to approve:

- A. 2020 Vouchers – Barb
- B. City Council Regular Meeting Minutes of July 14, 2020 – Kelly
- C. Bid Award and Contract with Trinity Contractors for North Cove Park Phase II - Eric
- D. Bid Award and Contract with HW Lochner for Construction Management re Costco – Eric
- E. Public Works Reorganization – Anya/Eric
- F. Appointment of Salary Commission Members – Kelly
- G. Ordinance 1092 Amending LSMC re Council Meeting Location - Kelly

The motion carried (7-0-0-0).

Public Hearing:

Machias Industrial Annexation.

Mayor Gailey opened the public hearing at 7:47 p.m.

Director Wright explained that on August 16, 2017, the City of Lake Stevens received an annexation petition signed by the property owner representing more than 10 percent of the assessed value in the Machias Industrial Annexation area. The property is approximately 67 acres and 18 parcels totaling over \$7.25 million in value. The annexation would include the right-of-way along Machias Road. The petitioner owns 57 percent of the land by assessed value. Located adjacent to Lake Stevens city limits, the Machias Industrial Annexation area is currently zoned Heavy Industrial.

The City adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties GI (General Industrial) in the City's Comprehensive Plan and Official Zoning Map. Public meetings were held on April 20, 2017 and September 8, 2017 with subsequent meetings with individual property owners since. The City Council passed Resolution 2017-015 accepting the petition and allowing circulation of the 60 percent petition. The Council approved an updated 10 percent request on August 27, 2019.

At its August 11, 2020 special meeting, City Council approved Resolution 2020-19 authorizing a Notice of Intent to Annex to be submitted to the County and Boundary Review Board (BRB). After the City Council passed Resolution 2020-19, the Snohomish County Assessor's office identified scrivener's errors in the petition and legal description and requested additional certification documentation for the petitioners.

The public hearing was advertised pursuant to RCW 35A.14.130. To date, no public comments have been received. After the BRB has reviewed the annexation, and the County validates the petition, the City Council will have the final decision to annex the property by ordinance.

Mayor Gailey opened the public hearing for public comment:

Janice, Lake Stevens. Janice asked several questions of the Council including what the decision of light industrial means, if this annexation is being generated by a developer and what infrastructure the City is willing to do in this area.

Mayor Gailey closed the public comment period of the hearing.

MOTION. Moved by Councilmember Ewing, seconded by Councilmember Tageant to continue the public hearing to September 8, 2020. The motion carried (7-0-0-0).

Action Items:

Ordinance 1093 re Full-Time Mayor.

City Administrator Brazel explained that during the City Council meeting on July 14, 2020, a subcommittee was created to discuss the need for a full-time Mayor. Councilmembers Anji Jorstad, Gary Petershagen and Steve Ewing, along with City Administrator, Gene Brazel, and HR Director, Anya Warrington, participated in this subcommittee. The subcommittee met on multiple occasions and compiled information to assist in the discussion and decision by Council.

The subcommittee discussed their recommendation to make the Mayor position full-time at the City Council meeting on August 11, 2020. Staff reviewed the presentation materials and facilitated questions from Council. Council requested public comment prior to taking action, which was posted on the City's website and comments were viewable to Council prior to this meeting.

MOTION. Moved by Councilmember Ewing, seconded by Councilmember Daughtry, to approve Ordinance 1093 for a full-time Mayor position.

Councilmember Tageant stated that he does believe the full-time Mayor position is needed however hes not sure it's the right time. He believes the citizens should vote on this issue therefore he will be voting no on the motion.

Councilmember Fredrick stated that good work has been done on this. He stated he has some concerns with the proper compensation for the Mayor. He agrees a full-time Mayor is needed but is concerned with the economy and the loss of jobs. He also stated that the residents voted in a part-time Mayor. He suggested having a vote in 2021 by the residents.

Councilmember Daughtry stated he has a different perspective. He believes the City has always put off this decision and the City has been behind in making the Mayor full-time. He stated that we would gain a lot with a full-time position. The Council is voted in for a reason and the Council can make this decision. He will be voting in favor of the Ordinance.

Councilmember Jorstad stated she felt that she was in a tricky situation. She appreciated all the comments made by the Council tonight.

Councilmember Ewing stated that a full-time Mayor should have happened a long time ago. He stated he agrees with Councilmember Daughtry. He believes this is the right decision for the City.

Councilmember Tageant stated that this has moved fast, and he would like more time to evaluate the decision. He suggested adding it to retreat coming up on September 25.

Councilmember Petershagen stated that all the comments have been good, and he has been thinking this over as well. He has been thinking about whether this is an investment or an expenditure. The City has a lot of projects going on and we need a full-time Mayor for all the current issues. He agreed with Councilmember Daughtry that this is a Council discussion not a ballot measure. He will be voting in favor of the Ordinance.

Councilmember Fredrick asked for the true budget impact. He would like to see a graph with the Mayor position and all the other decisions that have been made.

MOTION. Moved by Councilmember Jorstad, seconded by Councilmember Dickinson to table this resolution to the October 13, 2020 Council Meeting. The motion carried (4-3-0-0 with Councilmember Daughtry, Councilmember Petershagen and Councilmember Ewing voting no).

Discussion Items:

Budget Amendment.

Director Stevens explained that in addition to the beginning balances, amendments are being proposed in revenue and expenditure line items throughout the funds. Proposed amendments are based changes in estimates, or other obligations related to grants, previously approved projects or new requests.

Summary of Ordinance 1095 - Amendment #2 to the 2020 Budget – CITYWIDE

Budget Action	Budgeted Beginning Balance	Budgeted Resources	Budgeted Expenditures	Budgeted Ending Balance
2020 Original Budget - 1071	\$31,121,718	\$43,474,883	\$50,477,474	\$24,119,127
Budget Amendment #1 - 1079	\$3,925,844	\$4,431,747	\$8,674,370	(\$316,779)
Budget Amendment #2 - 1095	\$0	\$889,927	\$1,801,781	(\$911,854)
Totals	\$35,047,562	\$48,796,557	\$60,953,625	\$22,890,494

Summary of Ordinance 1095 – Amendment #2 to 2020 Budget by FUND

Fund #	Fund Name	Change in Beginning Balance	Change in Resources	Change in Expenditures	Change in Ending Balance
001	General	\$1,030	\$1,103,900	\$700,323	\$404,607
101	Street	\$0	\$0	\$78,298	(\$78,298)
112	Municipal Arts Fund	\$0	\$27,000	\$0	\$27,000
301	Cap. Proj.-Dev. Contrib.	\$27,374	(\$926,158)	(\$414,975)	(\$483,809)
302	Park Mitigation	\$124,034	\$980,000	\$1,633,130	(\$529,096)
304	Cap. Improvements	(\$124,034)	\$100,000	(\$24,034)	\$0
305	Downtown Redevelopment	\$0	(\$1,000,000)	(\$1,000,000)	\$0
306	Facility Capital Project	\$0	\$173,000	\$471,796	(\$298,796)
401	Sewer	\$0	\$0	\$55,022	(\$55,022)
410	Storm and Surface Water	\$0	\$7,426	\$9,778	(\$2,352)
411	Storm Water Capital	\$0	\$501,001	\$412,617	\$88,384
520	Equipment Fund-Police	\$1,548	\$13,980	\$0	\$15,528
621	Refundable Deposits	(\$29,952)	(\$100,000)	(\$129,952)	\$0
	Total	\$0	\$889,927	\$1,801,781	(\$911,854)

This is amendment No. 2 for 2020. This Ordinance will come back for action on September 8, 2020.

Food Truck Ordinance.

Assistant Planner Needham explained that the City Council held a public hearing on the interim Ordinance on June 23, 2020. Since then, staff has made revisions to the interim code based on comments from Council, Planning Commission, the Fire Department, the Food Truck Association, and public comments received. A public hearing on the proposed changes was held at Planning Commission on August 5, 2020.

The following list summarizes changes:

- Added definition for Mobile Food Preparation Vehicle in 14.08, as defined by the IFC.
 - Added 14.44.085(b) (1), requiring Fire approval for all Mobile Food Preparation Vehicles operating within the City, even those associated with events.
 - To remove redundancies and streamline the application process, staff has removed 14.44.085 (c)(5) and (7), requiring a wastewater/grease disposal plan and proof of L&I approval. 14.44.085 (d)(6)(ii) has also been removed, which requires vendors to have a trash can on site. The Snohomish Health District has many identical regulations and permit submittal requirements.
 - An insurance requirement has been added, as shown in 14.44.085 (c) (9). Certificate of public liability insurance must be included with application submittal in the amount of \$500,000 minimum for injuries and \$25,000 for damages.
 - Added 14.44.085 (d) (5), requiring Fire Dept. approval. Fire may require an inspection and/or separate permit in the future.
 - Only vendors operating on 20th ST SE or 20th ST NE right of ways may not operate between the hours of 4 p.m. and 6 p.m., as shown in 14.44.085 (d) (7). This restriction does not apply to vendors on other right-of-ways.
- Renamed 'Concession Agreement' in 14.44.085 (e) to 'Public Property Use Agreement' to better reflect the intent.
- The minimum distance a vendor may operate from an existing brick-and-mortar restaurant without the owner's permission has been reduced from 250 to 150 feet, as shown in 14.44.085 (e) (2). Language outlining the measurement method has been added.
 - Added (iii) to LSMC 14.44.085 (e) (4) to restrict mobile vending units from selling on state and federal highways.

The proposed fees for addition to the Fees Resolution are as follows:

- Initial application fee of \$75
- Annual renewal fee of \$50

The Council asked how it was going with the food trucks at the Lake Stevens brewery. Assistant Planner Needham stated there has been no issues and that the food truck has been a huge success at this location.

Councilmember Petershagen stated that Exhibit 1 of the staff report states "Flood Hazard Regulations" in the subject line. It should read "Food Trucks".

Discussion incurred about the fire inspections of the Food Trucks. More research on this topic will come back at the Council's public hearing on September 22, 2020.

Citizen Comments:

Jerry Stumbaugh, Lake Stevens. He thanked the Council for all they have done for the Senior Center.

Melissa Knaak, Lake Stevens. She thanked the Council for taking additional time to consider the full-time Mayor position.

Adjourn:

MOTION. Moved by Councilmember Daughtry, seconded by Councilmember Jorstad, to adjourn the meeting at 8:59 p.m. The motion carried (7-0-0-0).

Brett Gailey, Mayor

Kelly Chelin, City Clerk



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda September 8, 2020
Date: _____

Subject: School Resource Officer Interlocal Agreement

Contact

Person/Department: John Dyer, Chief **Budget Impact:** Unknown

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to execute the Interlocal Agreement with Lake Stevens School District for a School Resource Officer

SUMMARY/BACKGROUND:

The Lake Stevens School District partners with the Lake Stevens Police Department to hire two School Resource Officers (SRO) that are assigned to Lake Stevens High School and Cavelero Mid-High. The mission of the SRO program is to improve school safety and the educational climate in the schools. The purpose of this Agreement is to fulfill the requirements of RCW 28A.320.124(2), which requires an Agreement between school districts and the local law enforcement agency for implementation of a School Resource Officer program and specifies elements that must be incorporated into such an Agreement. Additionally, this Agreement fulfills the requirements of RCW 10.93.160 and formalizes and clarifies the partnership between the LSSD and the LSPD. This contract has been updated to provide changes in funds transfer to deal with the “remote learning” environment due to the current pandemic and future emergency response changes.

BUDGET IMPACT: There will be a reduction in revenue to the city, as the school District will only be paying for their portion of the SRO salary and benefits when the SRO’s are doing work for the school district. With all online learning the SRO’s are temporarily reassigned to patrol, except for specific duties for the school district. I am unable to anticipate when the school district will start in class learning and the SRO’s are sent back to the schools.

ATTACHMENTS: Draft Interlocal Agreement

AFTER RECORDING RETURN TO:

City of Lake Stevens
City Clerk
PO Box 257
Lake Stevens, WA 98258

**SCHOOL RESOURCE OFFICER
INTER-LOCAL AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the LAKE STEVENS SCHOOL DISTRICT (LSSD) and the LAKE STEVENS POLICE DEPARTMENT (LSPD.) The Agreement refers to the LSSD and the LSPD collectively are “the Parties”. The Chief of Police of the LSPD (“Chief”) and the Superintendent of the LSSD (“Superintendent”) are each a signatory to this Agreement.

Upon the Parties execution of this Agreement, a copy of the Agreement shall be placed on file in the offices of the Chief and the Superintendent. The Parties shall also share copies of this Agreement with each School Resource Officer (SRO), any principals in schools where the SRO will work, and any other individuals whom they deem relevant or who request it.

The LSSD and the LSPD will annually review the SRO program using a process that involves parents, students, and community members and adopt an updated Agreement as appropriate.

I. MISSION AND PURPOSE

The mission of the SRO program is to improve school safety and the educational climate in the schools. The purpose of this Agreement is to fulfill the requirements of RCW 28A.320.124(2), which requires an Agreement between school districts and the local law enforcement agency for implementation of a School Resource Officer program and specifies elements that must be incorporated into such an Agreement. Additionally, this Agreement fulfills the requirements of RCW 10.93.160 and formalizes and clarifies the partnership between the LSSD and the LSPD. This Agreement is not intended to, does not, and may not be relied upon to create any rights, substantive or procedural, enforceable by any person in any civil or criminal matter.

II. SRO ROLES, DUTIES, AND LIMITATIONS

The role of the SRO on campus typically involves three parts: educator, informal counselor, and law enforcer. The focus of any SRO working in the LSSD is to keep students out of the criminal justice system when possible. The LSSD shall integrate the SRO into the school community through participation in faculty and student meetings and assemblies as appropriate. The SRO shall support a positive school climate by developing positive relationships with students, parents, and staff, and by helping to promote a safe, inclusive, and positive learning environment. The SRO is a valuable team member of School-based and District Threat Assessment Teams, which are preventative in purpose, and SROs are encouraged to participate consistent with LSSD policy.

The SRO shall be a full-time police officer of the LSPD who has completed the basic police academy and the department's probation period. The SRO is selected by the Chief after consultation with the LSSD. Short-term substitute officers are selected for their ability to effectively serve the LSSD.

The LSPD and LSSD will work together to schedule the SRO in a manner that best suits the needs of the LSSD and is responsive to issues. The LSPD is obligated to follow the applicable provisions of the current collective bargaining Agreement for its police officers. The SRO is assigned to either the Lake Stevens High School or Cavelero Mid-High School but is available to all schools within the LSSD. When the assigned SRO is not available, the LSPD will provide a temporary SRO after the third (3rd) consecutive day of the assigned SRO's absence. A temporary SRO will be assigned two days per week until the return of the assigned SRO or other arrangements are agreed to by both parties.

The primary responsibility for maintaining proper order and conduct in the schools resides with school principals or their designee, with the support of other school staff. This may include minor violations of the law occurring during school hours or at school activities. The SRO program does not diminish the authority of the LSSD and shall not be used to impose criminal sanctions in matters that are more appropriately handled by the LSSD. Principals or their designee maintain order and handle all student discipline matters consistent with the LSSD Student Discipline Policy. The SRO appropriately interacts with students informally to reinforce school rules.

The SRO, as needed, will coordinate evening security needs for sporting activities, dances, dramatic events, and student recognition assemblies, thus providing continuity regarding safety.

The SRO may assist in the delivery of instruction in a variety of subject areas, including but not limited to, police and their role in society; laws; juvenile and adult criminal justice systems; career opportunities in law enforcement; drug education; teens, crime and community; conflict resolution; and other classes as permitted by scheduling and as determined to be appropriate by principals and school staff. The SRO will perform such services either on a “guest lecturer” basis in conjunction with and under the direction of appropriately certified teaching personnel, or on a co-curricular or extracurricular basis as scheduling permits.

The SRO shall be available for conferences with students, parents, and faculty members to assist them with problems related to law enforcement or crime prevention.

The SRO shall be or become familiar with all community agencies which aid youth and their families such as mental health clinics, drug treatment centers, etc. The SRO shall make referrals to such agencies as appropriate, thereby acting as a resource person to student, families, and staff at the school.

The SRO shall assist the principal in developing plans and strategies to prevent and/or minimize dangerous situations that may result from student unrest, school drills, and facility safety using training and principles of Crime Prevention Through Environmental Design (CPTED).

The SRO may use discretion to take law enforcement action as necessary and appropriate under circumstances that may arise at the school. As soon as practicable, the SRO shall notify the principal of such action. At the principal’s request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school or related school functions to the extent that the SRO may do so under the authority of law. Whenever practicable, the SRO should advise the principal before requesting additional police resources on campus.

The SRO shall give assistance to law enforcement officers in matters regarding his/her school assignment, whenever necessary.

The SRO shall, whenever possible, participate in and/or attend school functions during the SRO’s regularly scheduled work week.

The SRO may be assigned LSPD investigations of runaways or crimes relating to students attending the school that the SRO serves.

The SRO is not to be used for regularly assigned monitoring-type duties (lunchroom, hallways, etc.) However, if there is a problem in such areas that is within the SRO's duties and responsibilities, the SRO may assist until the problem is resolved.

III. REQUESTS FOR INTERVENTION

Teachers and school administrators may ask an SRO to intervene if a student's presence poses an immediate and continuing danger to others or an immediate and continuing threat of material and substantial disruption of the educational process or in other emergency circumstances consistent with LSSD policy. SROs do not need to be asked before intervening in emergencies.

As a rule, law enforcement activity should take place at a location other than school premises. However, there are circumstances where formal law enforcement intervention/activity at school is warranted and may be conducted by an SRO. These law enforcement activities may include interviews and interrogations; search of a student's person, possessions, or locker; citations, filing of delinquency petitions, referrals to a probation officer, actual arrests, and other referrals to the juvenile justice system, consistent with LSSD and LSPD policies.

Per RCW 10.93.160, the SRO duties do not extend to immigration enforcement and the SRO will not inquire into or collect information about an individual's immigration or citizenship status, or place of birth. Neither will the SRO provide information pursuant to notification requests from federal immigration authorities for the purposes of civil immigration enforcement, except as required by law, and consistent with LSSD and LSPD policies.

IV. DISMISSAL OF SCHOOL RESOURCE OFFICER

In the event the LSSD feels that the SRO is not effectively performing his/her duties and responsibilities, the Superintendent or designated representative shall recommend that the SRO assignment be reviewed. The Superintendent or designee shall advise the Chief of the request.

The Chief may reassign an SRO based upon the LSPD's policies, collective bargaining Agreement, and when it is in the best interest of the City of Lake Stevens.

In the event of the resignation, dismissal, or reassignment of an SRO, the Chief shall provide a temporary replacement for the SRO when resources are available. As soon as practicable, the Chief shall recommend a permanent replacement to fill the vacant SRO position.

If there is conflict between the LSSD and the LSPD/City of Lake Stevens, the parties will strive to resolve their differences. The Superintendent and the Chief shall attempt to resolve the matter. However, if a conflict occurs regarding orders, instructions or policies that cannot be resolved through negotiations, the City's decision shall prevail.

V. TRAINING OF SCHOOL RESOURCE OFFICER

The SRO is an employee of the LSPD. The LSPD retains the authority and responsibility for training its employees, including SROs. By signing this Agreement, the LSPD confirms SROs assigned to the LSSD have been trained in all the topics required by RCW 28A.320.124(1), including:

- Constitutional and civil rights of children in schools, including state law governing search and interrogation of youth in schools;
- Child and adolescent development;
- Trauma-informed approaches to working with youth;
- Recognizing and responding to youth mental health issues;
- Educational rights of students with disabilities, the relationship of disability to behavior, and best practices for interacting with students with disabilities;
- Collateral consequences of arrest and prosecution and pathways for youth to access services without court or criminal justice involvement;
- Local and national disparities in the use of force and arrest of children;
- De-escalation techniques when working with youth or groups of youth;
- State law regarding restraint and isolation in schools, including RCW 28A.600.485
- Bias free policing and cultural competency, including best practices for interacting with students from particular backgrounds, including English learners, Lesbian Gay Bisexual Transgender and Queer (LGBTQ), and immigrants; and
- The federal Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. Sec. 1232g) requirements, including limits on access to and dissemination of student records for non-educational purposes.

VI. COMPLAINT RESOLUTION

The Parties shall develop and implement a simple and objective complaint resolution system for all members of the school community that complies with LSPD policies. The complaint resolution system will register concerns regarding the SRO or the SRO Program, provide for the investigation of registered complaints, and provide for timely communication of the resolution of the complaint to the complainant. The complaint resolution system shall allow parents and guardians to submit complaints in their preferred language and in a confidential manner that

protects the identity of the complainant from the SRO consistent with the SRO's due process rights and any applicable employment protections. The LSSD will inform all students, parents, guardians, teachers, and administrators of the complaint resolution system at the beginning of each school year.

VII. PAYMENT OF COSTS OF THE SRO PROGRAM

The LSSD will reimburse the City of Lake Stevens for seventy five percent (75%) of each SRO's monthly salary and benefits, during the months of September through June, except when LSSD has activated distant learning to all students and not requested SRO on site full-time. If full-time distant learning is activated, LSSD will reimburse City of Lake Stevens for 100% hourly salary and benefits for time spent on school activities requested by LSSD.

The monthly and hourly rate(s) will be subject to change based on increases in payroll and benefits costs paid to the SRO which may include, but are not limited to, such things as increases in costs of living adjustments, health insurance and other benefits.

Overtime costs will be coordinated between the school principal and the Chief or their designated representatives.

Funding responsibilities for subsequent years will be negotiated between the LSSD and the City of Lake Stevens, subject to the right of either party to provide notice of termination of this Agreement.

The City of Lake Stevens will submit monthly invoices to the LSSD. The LSSD will pay the invoices within thirty (30) days of the date of the invoice.

VIII. DATA COLLECTION AND REPORTING

The SRO, LSPD, and the LSSD shall work together to ensure the proper collection and reporting of data regarding calls for law enforcement service and the outcome of each call. The data will be disaggregated by school, offense type, race, gender, age, and students who have an individualized education program or plan developed under section 504 of the federal rehabilitation act of 1973. Data collection shall be maintained by the law enforcement agency.

IX. TERMINATION OF AGREEMENT

This Agreement shall be effective as of the date of signing and remain in full force and effect until amended or until such time as either party withdraws from this Agreement upon ninety (90) days written notice by either party. Termination of this Agreement may only be accomplished as provided herein.

X. NOTICES

Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United State Postal Service as regular mail, postage prepaid and addressed as follows:

Superintendent
Lake Stevens School District
12309 22nd St NE
Lake Stevens, WA 98258

Chief of Police
Lake Stevens Police Department
2211 Grade Road
Lake Stevens, WA 98258

XI. GOOD FAITH

The LSSD, the LSPD, the City of Lake Stevens and their agents and employees will cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent and the mayor or their designees.

XII. MODIFICATION

This document constitutes the full understanding of the parties and no terms, conditions, understandings or Agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the parties.

XIII. NON-ASSIGNMENT

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

XIV. INSURANCE/HOLD HARMLESS CLAUSE

It is understood and agreed that during the term of this Agreement and any renewal hereof, the City of Lake Stevens shall maintain errors and omissions and general liability insurance coverage for all acts, omissions, and services performed by the SRO as described in this Agreement including insurance coverage for claims, suits, damages, fees or expenses (including cost of defense) arising out of any such acts, omissions and services. Further, the City of Lake Stevens shall provide written proof of said coverage prior to execution of this Agreement and any

time thereafter on request of the LSSD. The insurance provided by the City of Lake Stevens shall be deemed primary coverage relating to the acts of the SRO and no excess. Irrespective of said Agreement and covenant, the City of Lake Stevens shall indemnify and hold the LSSD and any and all of its members, agents, officers, and employees in their respective individual and official capacities harmless from any and all acts, omissions, claims, damages, fees, expenses, and legal actions of any form or description arising from the performance of duties by the SRO under this Agreement.

XV. SEVERABILITY

The invalidity or unenforceability of any provisions of the Agreement shall not affect the validity or enforceability of any other provision of this Agreement.

IN WITNESS WHEREOF, the parties have caused duplicate originals of this Agreement to be signed by their duly authorized officers.

CITY OF LAKE STEVENS

LAKE STEVENS SCHOOL DISTRICT

Brett Gailey, Mayor

Amy Beth Cook, Superintendent

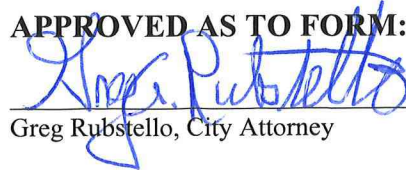
LAKE STEVENS POLICE DEPARTMENT

John Dyer, Chief of Police

ATTEST:

Kathy Pugh, City Clerk

APPROVED AS TO FORM:



Greg Rubstello, City Attorney



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: Sept 8, 2020

Subject: Public Works Dump Truck purchase

Contact	Eric Durpos – PW Director	Budget	\$127,500.00
Person/Department:	<u>Ty Eshleman – PW Ops Manager</u>	Impact:	<u>2020 Budget</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to sign purchase order for Public Works purchase of a dump truck.

SUMMARY/BACKGROUND: Public Works requested to purchase a dump truck up to \$150,000 for budget year 2020 and has sourced a 2007 Peterbilt Dump Truck for \$127,500 to purchase.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: \$127,500.00

ATTACHMENTS:

- ▶ Exhibit A: Purchase Order



PURCHASE ORDER
No. 0000001791

VENDOR:	SHIP TO:	BILL TO:
Waeco Construction 18543 Cascade View Dr SE Monroe, WA 98272	City of Lake Stevens 1812 Main Street PO Box 257 Lake Stevens, WA 98258	City of Lake Stevens 1812 Main Street PO Box 257 Lake Stevens, WA 98258

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE			
3134	(360) 794-7785	0	09/01/2020				
SHIPPING INSTRUCTIONS							
(none)							
ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	1.00		2007 Peterbilt Dump Truck		530-016-594-48-60-00	127,500.00	127,500.00

SUBTOTAL: 127,500.00
 TAX: 0.00
 SHIPPING: 0.00

TOTAL: 127,500.00

TAXABLE: Yes
 CONFIRMING:

 AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

AP Contact: Adri Crim (425) 622-9413
 Email invoices to: invoices@lakestevenswa.gov



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: September 8th, 2020

Subject: 2020 Budget Amendment #2

Contact Person/Department: Barb Stevens/ Finance

Budget Impact: Yes

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

REVIEW: Ordinance No. 1095 Amending Budget Ordinance No. 1079 and including changes to the Organizational Chart.

SUMMARY/BACKGROUND:

Throughout the year the City Council authorizes various purchase requests and agreements. At the time of authorization, the budget impact is presented to the Council as part of the information required in order for the Council to make an informed decision. The budget amendment follows to adjust the specific line items that will be affected by purchase or contract award.

In addition to the beginning balances, amendments are being proposed in revenue and expenditure line items throughout the funds. Proposed amendments are based changes in estimates, or other obligations related to grants, previously approved projects or new requests.

Summary of Ordinance 1095 - Amendment #2 to the 2020 Budget – CITYWIDE

Budget Action	Budgeted Beginning Balance	Budgeted Resources	Budgeted Expenditures	Budgeted Ending Balance
2020 Original Budget - 1071	\$31,121,718	\$43,474,883	\$50,477,474	\$24,119,127
Budget Amendment #1 - 1079	\$3,925,844	\$4,431,747	\$8,674,370	(\$316,779)
Budget Amendment #2 - 1095	\$0	\$889,927	\$1,801,781	(\$911,854)
Totals	\$35,047,562	\$48,796,557	\$60,953,625	\$22,890,494

Summary of Ordinance 1095 – Amendment #2 to 2020 Budget by FUND

Fund #	Fund Name	Change in Beginning Balance	Change in Resources	Change in Expenditures	Change in Ending Balance
001	General	\$1,030	\$1,103,900	\$700,323	\$404,607
101	Street	\$0	\$0	\$78,298	(\$78,298)
112	Municipal Arts Fund	\$0	\$27,000	\$0	\$27,000
301	Cap. Proj.-Dev. Contrib.	\$27,374	(\$926,158)	(\$414,975)	(\$483,809)
302	Park Mitigation	\$124,034	\$980,000	\$1,633,130	(\$529,096)
304	Cap. Improvements	(\$124,034)	\$100,000	(\$24,034)	\$0
305	Downtown Redevelopment	\$0	(\$1,000,000)	(\$1,000,000)	\$0
306	Facility Capital Project	\$0	\$173,000	\$471,796	(\$298,796)
401	Sewer	\$0	\$0	\$55,022	(\$55,022)
410	Storm and Surface Water	\$0	\$7,426	\$9,778	(\$2,352)
411	Storm Water Capital	\$0	\$501,001	\$412,617	\$88,384
520	Equipment Fund-Police	\$1,548	\$13,980	\$0	\$15,528
621	Refundable Deposits	(\$29,952)	(\$100,000)	(\$129,952)	\$0
	Total	\$0	\$889,927	\$1,801,781	(\$911,854)

Staffing

An amendment to the Organizational Chart was made to reflect a restructuring of the Public Works Department Crew. A restructuring was first discussed by Council at the January Retreat and again on July 14th. During the Council retreat, 2 park seasonal positions were eliminated for the addition of 2 full-time Crew Worker 1 positions.

The recent proposal included adding a PW Supervisor and 1 additional Crew Leader and eliminating 2 Crew I and 1 Crew II positions that are currently vacant. Additionally, the Capital Project Coordinator position will be reclassified as Capital Project Manager. This change is nearly cost neutral for 2020 and any additional cost will be absorbed within the current budget. This reorganization is on the agenda for action on August 25th, as such it has been included in this amendment.

Other position changes discussed and approved prior to this amendment include, reclassification of the HR Specialist/Executive Assistant to Senior HR Specialist and reclassification of the vacant Planner position to Senior Planner. This position has since been filled. The changes in cost for these reclassifications are being absorbed within the department budgets.

A few positions are being intentionally held vacant whether due to COVID related revenue concerns or awaiting additional City funding. A Proact Officer position was held vacant during the reorganization of the Police Department and funding was allocated to another position. Principal Planner, Permit Coordinator Lead, GIS Analyst, and 2 Seasonal positions are also being held vacant.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, changes in the adopted budget must be brought before the City Council.

BUDGET IMPACT:

The budget ordinance will amend the beginning and ending balances, revenues and expenditures in the funds set forth in the ordinance.

ATTACHMENTS:

- ▶ Attachment A: Ordinance No. 1095
- ▶ Attachment B: Budget Amendment Detail
- ▶ Attachment C: Amended Organizational Chart

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON
ORDINANCE NO. 1095**

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, AMENDING THE 2020 BUDGET AS SET FORTH IN ORDINANCE NO. 1071 AND AS AMENDED IN ORDINANCE NO. 1079 CONCERNING FUND BALANCES, REVENUES AND EXPENDITURES FOR VARIOUS FUND BALANCES FOR THE YEAR 2020.

WHEREAS, the City of Lake Stevens adopted the 2020 budget pursuant to Ordinance No. 1071 and amended the budget in Ordinance 1079; and

WHEREAS, the City of Lake Stevens will receipt revenues and incur expenditures in categories and amounts other than anticipated in the adopted 2020 budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The 2020 budget, as adopted in Ordinance No. 1071 and as amended in Ordinance 1079, is hereby amended as follows:

<i>Fund</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>	<i>Amount of Inc/(Dec)</i>	<i>ExpRev</i>
001 - General	Beginning Fund Balance	\$10,549,616	\$10,550,646	\$1,030	BegBal.
001 - General	Revenues	\$18,105,399	\$19,209,299	\$1,103,900	Rev.
001 - General	Expenditures	\$18,406,929	\$19,107,252	\$700,323	Exp.
001 - General	Ending Fund Balance	\$10,248,086	\$10,652,693	\$404,607	EndBal.
101 - Street	Expenditures	\$2,826,061	\$2,904,359	\$78,298	Exp.
101 - Street	Ending Fund Balance	\$2,109,171	\$2,030,873	(\$78,298)	EndBal.
112 - Municipal Arts	Revenues	\$10,500	\$37,500	\$27,000	Rev.
112 - Municipal Arts	Ending Fund Balance	\$0	\$27,000	\$27,000	EndBal.
301 - Cap. Proj - Dev. Contrib.	Beginning Fund Balance	\$3,324,124	\$3,351,498	\$27,374	BegBal.
301 - Cap. Proj - Dev. Contrib.	Revenues	\$7,303,622	\$6,377,464	(\$926,158)	Rev.
301 - Cap. Proj - Dev. Contrib.	Expenditures	\$9,949,474	\$9,534,499	(\$414,975)	Exp.
301 - Cap. Proj - Dev. Contrib.	Ending Fund Balance	\$678,272	\$194,463	(\$483,809)	EndBal.
302 - Park Mitigation	Beginning Fund Balance	\$456,638	\$580,672	\$124,034	BegBal.
302 - Park Mitigation	Revenues	\$1,545,424	\$2,525,424	\$980,000	Rev.
302 - Park Mitigation	Expenditures	\$596,946	\$2,230,076	\$1,633,130	Exp.
302 - Park Mitigation	Ending Fund Balance	\$1,405,116	\$876,020	(\$529,096)	EndBal.
304 - Cap. Imp. - REET II	Beginning Fund Balance	\$4,660,907	\$4,536,873	(\$124,034)	BegBal.
304 - Cap. Imp. - REET II	Revenues	\$3,075,378	\$3,175,378	\$100,000	Rev.
304 - Cap. Imp. - REET II	Expenditures	\$5,240,179	\$5,216,145	(\$24,034)	Exp.
305 - Downtown Development	Revenues	\$5,272,014	\$4,272,014	(\$1,000,000)	Rev.
305 - Downtown Development	Expenditures	\$5,272,895	\$4,272,895	(\$1,000,000)	Exp.
306 - Facility Capital Project	Revenues	\$0	\$173,000	\$173,000	Rev.
306 - Facility Capital Project	Expenditures	\$4,000,000	\$4,471,796	\$471,796	Exp.
306 - Facility Capital Project	Ending Fund Balance	\$298,796	\$0	(\$298,796)	EndBal.
401 - Sewer	Expenditures	\$1,095,521	\$1,150,543	\$55,022	Exp.
401 - Sewer	Ending Fund Balance	\$191,858	\$136,836	(\$55,022)	EndBal.
410 - Storm & Surface Water	Revenues	\$3,262,304	\$3,269,730	\$7,426	Rev.

410 - Storm & Surface Water	Expenditures	\$4,683,806	\$4,693,584	\$9,778	Exp.
410 - Storm & Surface Water	Ending Fund Balance	\$239,850	\$237,498	(\$2,352)	EndBal.
411 - Storm Water Capital	Revenues	\$2,131,486	\$2,632,487	\$501,001	Rev.
411 - Storm Water Capital	Expenditures	\$2,222,342	\$2,634,959	\$412,617	Exp.
411 - Storm Water Capital	Ending Fund Balance	\$32,666	\$121,050	\$88,384	EndBal.
412 - Storm Water Debt	Revenues	\$125,404	\$135,182	\$9,778	Rev.
412 - Storm Water Debt	Expenditures	\$125,404	\$135,182	\$9,778	Exp.
520 - Equip Fund - Police	Beginning Fund Balance	\$272,090	\$273,638	\$1,548	BegBal.
520 - Equip Fund - Police	Revenues	\$218,398	\$232,378	\$13,980	Rev.
520 - Equip Fund - Police	Ending Fund Balance	\$280,488	\$296,016	\$15,528	EndBal.
621 - Refundable Deposits	Beginning Fund Balance	\$29,952	\$0	(\$29,952)	BegBal.
621 - Refundable Deposits	Revenues	\$100,000	\$0	(\$100,000)	Rev.
621 - Refundable Deposits	Expenditures	\$129,952	\$0	(\$129,952)	Exp.

SECTION 2. Except as set forth above, all other provisions of Ordinance 1071 and as amended in Ordinance 1079 shall remain in full force, unchanged.

SECTION 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 8th day of September, 2020.

 Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

 Kelly Chelin, City Clerk

 APPROVED AS TO FORM:

 Greg Rubstello, City Attorney

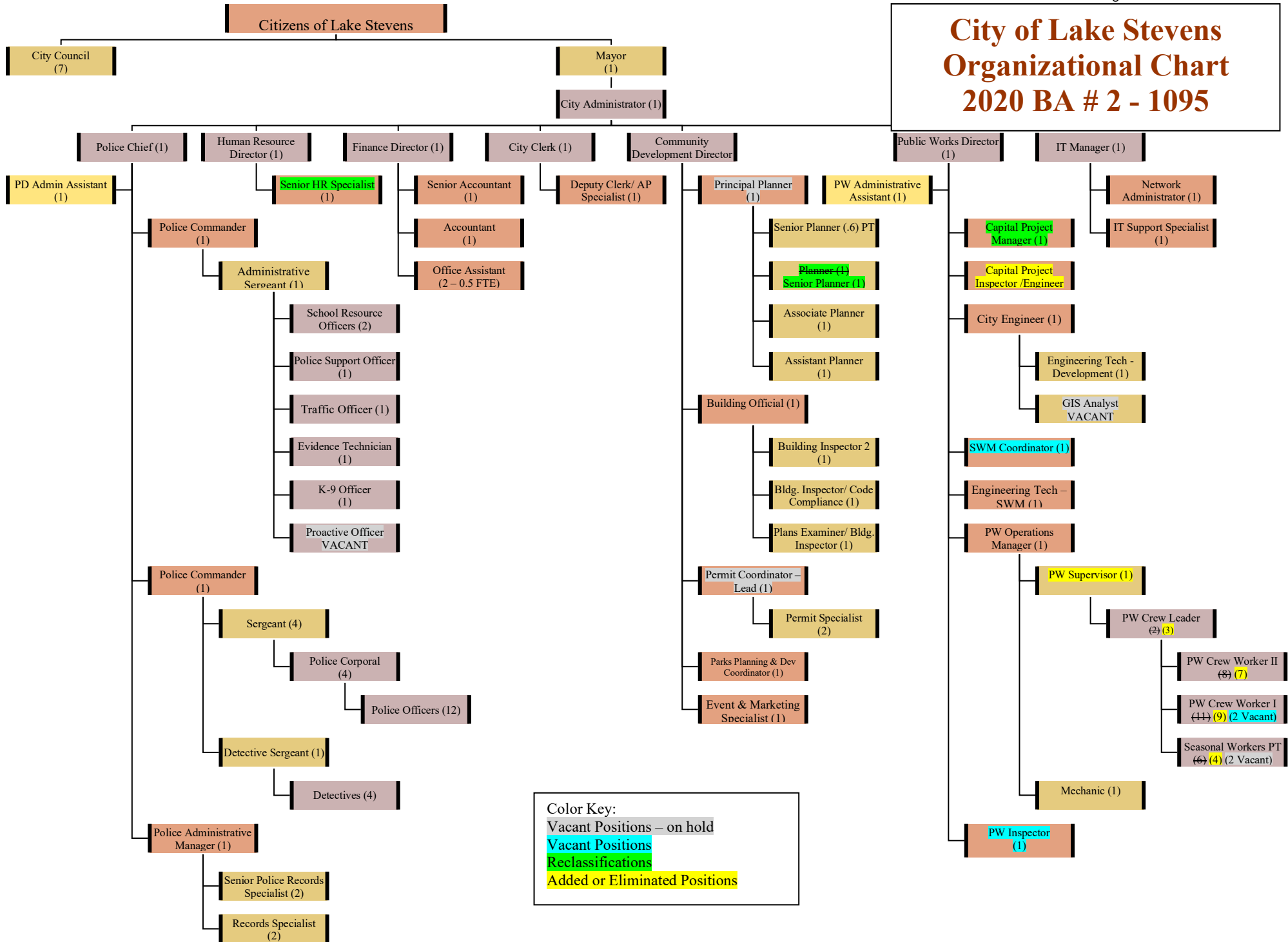
Presented: August 25, 2020
 Final Reading: September 8, 2020

Published:
 Effective:

Project	Fund	Fund #	Revenue/Expenditure Account	Type	Budgeted	Total Amended	New Budget	Notes
Operations	Park	001	Davies Beach - Launch/Parking	Rev	\$200	\$70,000	\$70,200	Boat Launch Parking Fees
Operations	LE Equip	520	LE Taser Replacement	Rev	\$7,000	\$13,980	\$20,980	Add from LEFPS & LEFME (Exp is Bud Adj)
Operations	GF	001	Admin - Salary	Exp	\$144,648	\$9,152	\$153,800	Administrator Salary
Operations	GF	001	GG - Professional Services	Exp	\$0	\$8,415	\$8,415	Combined Court Study (Council 2/11/20)
Operations	GF	001	GG - Snohomish Health Dist	Exp	\$0	\$34,150	\$34,150	Per Capita Contrib to Health District (Invoiced)
Operations	Sewer	401	SE - Professional Services	Exp	\$45,000	\$55,000	\$100,000	Moss Adams & Legal Fees
COVID	GF	001	TREAS Fed Ind 21.019	Rev	\$0	\$992,400	\$992,400	CARES Grant Revenues
COVID	GF	001	FEMA - COVID Gran	Rev	\$0	\$15,000	\$15,000	FEMA - Grant Revenues
COVID	Gen Reserve	002	CV - Small Business Grants	Exp	\$0	\$415,000	\$415,000	Small Business Grants - Covid
COVID	Gen Reserve	002	CV - Capital Purchases	Exp	\$0	\$200,000	\$200,000	Covid Related Capital Costs
SWM Fees	Storm	410	Storm Drainage Charges	Rev	\$3,151,300	\$7,426	\$3,158,726	SWM Rate/Allocation
SWM Fees	GF	001	PK-Storm Drainage	Exp	\$12,155	\$1,500	\$13,655	SWM Rate/Allocation
SWM Fees	GF	001	GG-Storm Drainage	Exp	\$16,978	\$5,606	\$22,584	SWM Rate/Allocation
SWM Fees	Street	101	ST-Storm Drainage	Exp	\$8,884	\$298	\$9,182	SWM Rate/Allocation
SWM Fees	Sewer	401	SE - Storm Drainage	Exp	\$14,821	\$22	\$14,843	SWM Rate/Allocation
Veterans	GF	001	Private Grant	Rev	\$5,000	\$2,500	\$7,500	COVID Grant -Bob Woodruff Foundation
Veterans	GF	001	CS - Veteran Services	Exp	\$3,498	\$2,500	\$5,998	COVID Grant -Bob Woodruff Foundation
Retainage	Trust	621	Retainage Held	Rev	\$50,000	(\$50,000)	\$0	Retainage Held - BARS Code Changes
Retainage	Trust	621	Retainage Held	Rev	\$50,000	(\$50,000)	\$0	Retainage Held - BARS Code Changes
Retainage	Trust	621	Retainage Held	Exp	\$1,000	(\$1,000)	\$0	Retainage Held - BARS Code Changes
Retainage	Trust	621	Retainage Release	Exp	\$50,000	(\$50,000)	\$0	Retainage Release - BARS Code Changes
Retainage	Trust	621	Retainage Release	Exp	\$78,952	(\$78,952)	\$0	Retainage Release - BARS Code Changes
Retainage	TM	301	Retainage Held	Rev	\$0	\$370,000	\$370,000	Retainage Held - PW - BARS Code Changes
Retainage	TM	301	Retainage Release	Exp	\$0	\$370,000	\$370,000	Retainage Release - PW - BAES Code Changes
Retainage	R2	304	Retainage Held	Rev	\$0	\$100,000	\$100,000	Retainage Held - PW - BARS Code Changes
Retainage	R2	304	Retainage Release	Exp	\$0	\$100,000	\$100,000	Retainage Release - PD - BARS Code Changes
Retainage	PD	306	Retainage Held	Rev	\$0	\$143,000	\$143,000	Retainage Held - PD - BARS Code Changes
Retainage	PD	306	Retainage Release	Exp	\$0	\$143,000	\$143,000	Retainage Release - PD - BARS Code Changes
Cavelero	PM	302	Cavelero Park	Exp	\$0	\$124,034	\$124,034	RF Budget Allocation Exp from 2019
Cavelero	R2	304	79th Ave Access Road	Exp	\$444,350	(\$124,034)	\$320,316	RF Budget Allocation Exp from 2019
S.Lake Stevens Rd	ST	101	ST-Pavement Preservation	Exp	\$400,000	\$78,000	\$478,000	South Lake Stevens Road - Project Final Cost
S.Lake Stevens Rd	TIZ3	301	18004 - S. Lake Stevens Rd	Exp	\$1,513,475	\$149,910	\$1,663,385	South Lake Stevens Road - Project Final Cost
20th St SE	Traffic	301	TIB - 20th St SE Grant	Rev	\$5,103,000	(\$926,158)	\$4,176,842	Reduced Bid/Reduced Grant
20th St SE	Traffic	301	20th St SE Phase II Construct	Exp	\$7,439,085	(\$1,304,885)	\$6,134,200	Reduced Bid/Reduced Cost
North Cove II	DT	305	Grant Revenue	Rev	\$3,236,108	(\$1,000,000)	\$2,236,108	Move NC Phase II Funding to PM Fund
North Cove II	DT	305	North Cove Local	Exp	\$1,656,004	(\$1,000,000)	\$656,004	Move NC Phase II Funding to PM Fund
North Cove II	PM	302	State Commerce Grant	Rev	\$0	\$980,000	\$980,000	Move NC Phase II Funding - Decr for State %
North Cove II	PM	302	North Cove Capital	Exp	\$91,000	\$1,461,596	\$1,552,596	Move NC Phase II Funding - Increase for Bid
Downtown	PM	302	PM - War Memorial	Exp	\$0	\$47,500	\$47,500	War Memorial (Council 2/25/20)

Project	Fund	Fund #	Revenue/Expenditure Account	Type	Budgeted	Total Amended	New Budget	Notes
Vactor	SWM	410	Debt Transfer	Exp	\$125,404	\$9,778	\$135,182	Transfer Cash to Pay Debt
Vactor	SWM	412	Transfer In	Rev	\$124,505	\$9,778	\$134,283	Transfer Cash to Pay Debt
Vactor	SWM	412	LOCAL 2020B Interest	Exp	\$0	\$9,778	\$9,778	Vactor Truck Interest Payment
Vactor	SWM	411	Vactor - Lease Interest	Exp	\$9,779	(\$9,779)	\$0	Budgeted in wrong Fund
Vactor	SWM	411	LOCAL 2020B Proceeds	Rev	\$0	\$440,022	\$440,022	Vactor Truck Debt Proceeds
Vactor	SWM	411	LOCAL 2020B Premium	Rev	\$0	\$60,978	\$60,978	Vactor Truck Debt Premium
Vactor	SWM	411	LOCAL 2020B Issuance Costs	Exp	\$0	\$1,001	\$1,001	Vactor Truck Debt Issuance Costs
Vactor	SWM	411	SWC - Capital Purchase	Exp	\$115,221	\$421,395	\$536,616	Vactor Truck Purch (Council 3/10/20)
Police Dept	GF	001	Private Grant - Police	Rev	\$10,000	\$24,000	\$34,000	WCIA Grant - Fencing for New PD
Police Dept	GF	001	Police Capital - Facilities	Exp	\$0	\$24,000	\$24,000	Fencing for New PD
Police Dept	PD	306	Interest Earned	Rev	\$0	\$30,000	\$30,000	Interest Earned
Police Dept	Art	112	Transfer In	Rev	\$10,000	\$27,000	\$37,000	PD Construction Contribution to Art
Police Dept	PD	306	Police Dept Capital	Exp	\$3,800,000	\$280,212	\$4,080,212	RF - Server Room Capital Equipment
Police Dept	PD	306	Transfer/Payment	Exp	\$0	\$48,584	\$48,584	1% Art Fund - Not budgeted

City of Lake Stevens Organizational Chart 2020 BA # 2 - 1095



Color Key:
 Vacant Positions – on hold
 Vacant Positions
 Reclassifications
 Added or Eliminated Positions



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: September 8, 2020

Subject: Continue public hearing to Annex 67 acres known as the Machias Industrial Annexation

Contact Person/Department: Russ Wright, Community Development Director **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

1. Continue public hearing for Machias Industrial Annexation until September 22, 2020.
-

DISCUSSION:

City Council held a public hearing for the Machias Industrial Annexation on August 25, 2020. After the hearing, Snohomish County did not certify the election based on current property valuations. Staff has met with other landowners potentially interested in joining the annexation petition. Once additional signatures are added, staff will bring a revised petition back to Council for its action or a potential modification of the annexation boundaries. After this point staff will re-submit to Snohomish County. A boundary map is provided as Attachment 1.

Council questions related to revenue generated and county indebtedness. Overall revenue for all districts would be at least \$111,000 a year based on property taxes. There is a current stormwater assessment that would continue to be paid by property owners until the bond is paid off.

BACKGROUND

On August 16, 2017, the city of Lake Stevens received an annexation petition signed by the property owner representing more than 10 percent of the assessed value in the Machias Industrial Annexation area. The property is approximately 67 acres and 18 parcels totaling over \$7.25 million in value. The annexation would include the right-of-way along Machias Road. Located adjacent to Lake Stevens city limits, the Machias Industrial Annexation area is currently zoned Heavy Industrial. The city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties GI (General Industrial) in the City's Comprehensive Plan and Official Zoning Map.

Public meetings were held on April 20, 2017 and September 8, 2017 with subsequent meetings with individual property owners since. The City Council passed Resolution 2017-015 accepting the petition and allowing circulation of the 60 percent petition. The Council approved an updated 10 percent request on August 27, 2019.

At its August 11, 2020 special meeting, City Council approved Resolution 2020-19 authorizing a Notice of Intent to Annex to be submitted to the County and Boundary Review Board (BRB). After the City Council passed Resolution 2020-19, the Snohomish County Assessor's office identified scrivener's errors in the petition and legal description and requested additional certification documentation for the petitioners. Revised exhibits for Resolution 2020-19 are included.

The public hearing was advertised pursuant to RCW 35A.14.130. To date, no public comments have been received. After the BRB has reviewed the annexation, and the County validates the petition, the City Council will have the final decision to annex the property by ordinance.

ATTACHMENTS

Attachment 1 – Boundary Map

Attachment 1

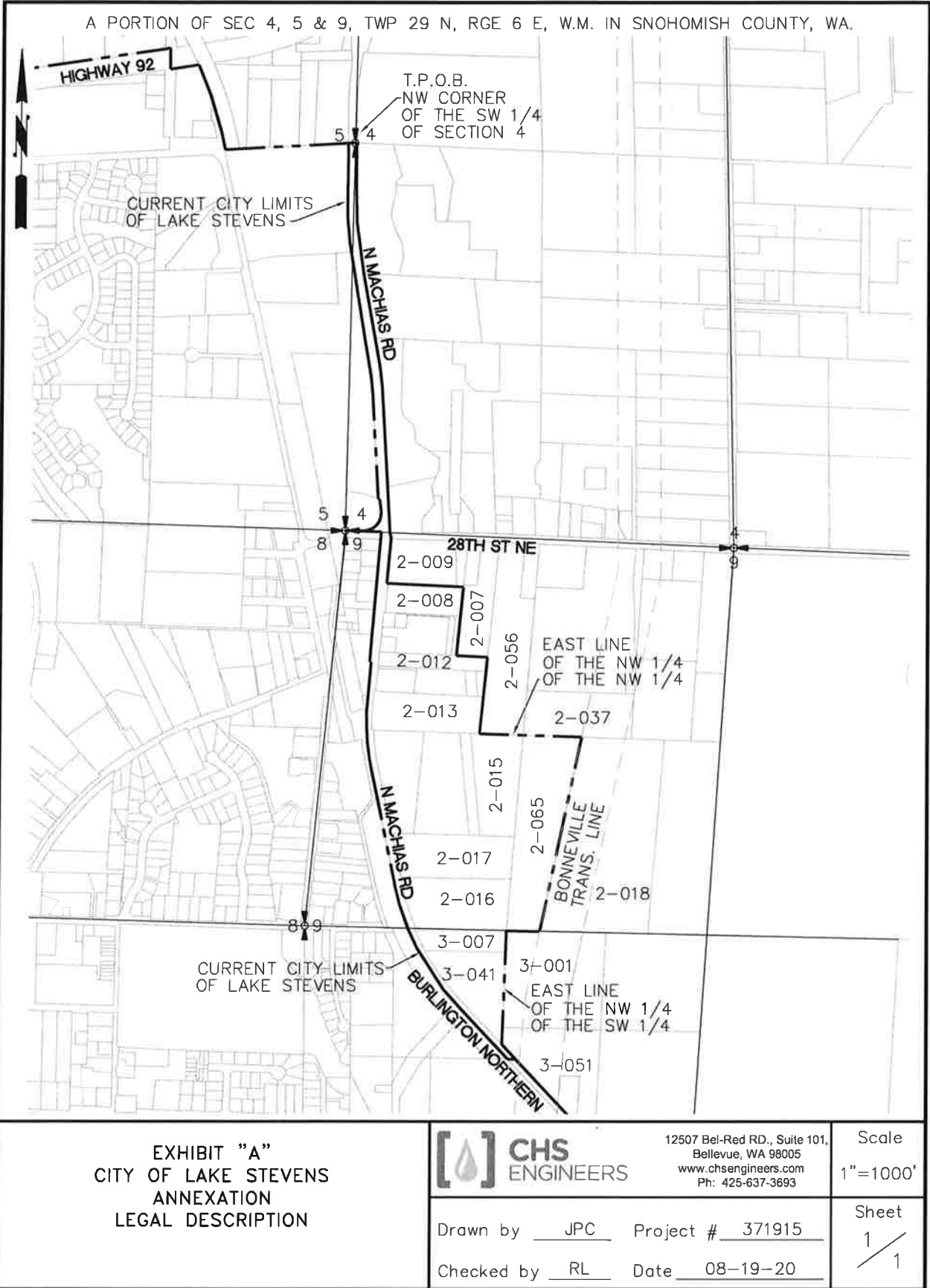


EXHIBIT "A"
 CITY OF LAKE STEVENS
 ANNEXATION
 LEGAL DESCRIPTION



12507 Bel-Red RD., Suite 101,
 Bellevue, WA 98005
 www.chsengineers.com
 Ph: 425-637-3693

Scale
 1" = 1000'

Drawn by JPC Project # 371915
 Checked by RL Date 08-19-20

Sheet
 1 / 1

**City of Lake Stevens – 2021 Legislative Agenda
Top-Priority Issues at a Glance**

Top Priority Issues -- Impacting Lake Stevens Directly

Transportation Investments

Lake Stevens applauds the leadership of its 44th District delegation – particularly with “Connecting Washington” funds for rebuilding the State Route 9/State Route 204 Interchange and allocations toward other critical projects such as SR 9 roundabouts, 20th Street peak-access lanes, the Village Way access, the South Lake Stevens Road trail extension, and more. Additionally, the “Forward Washington” proposals of 2019 and 2020 have sought to move the needle on key projects within Lake Stevens including the U.S. 2 Trestle. These investments are mission-critical for a city of 33,000 that has finite resources yet is being asked to accommodate unprecedented levels of growth. Heading into the 2021 Session, Lake Stevens has identified these transportation project and program priorities to work on with area lawmakers:

- ❖ ***U.S. 2 Trestle Improvements and Replacement:*** As lawmakers ramp up discussions over a possible new-revenue transportation investment package, Lake Stevens urges the Legislature to ensure that any package include funding to improve the U.S. 2 Trestle – and ultimately to replace the deteriorating westbound structure. The City will look for continued opportunities to emphasize the critical need to act on and fund the Trestle.
- ❖ ***20th Street and Main Intersection:*** The City requests \$1 million toward this key intersection to bring all major downtown roads together for better flow and access. Lake Stevens is starting a 10 percent design of this intersection and seeks state funds to use toward right-of-way and construction. The project could be underway in Spring 2022.
- ❖ ***Funding of South Lake Stevens Road and Downtown Multi-Use Paths that make key connections for the local community:*** The City requests \$2.5 million to continue the city’s downtown multi-use path to the south and northwest, which will help implement the Downtown Lake Stevens Subarea Plan. Additionally, the City seeks \$3 million to continue the highly popular South Lake Stevens Road multi-use path from 20th Street to State Route 9. Approximately 4,500 linear feet of trail has been constructed under Phase 1 of this project, thanks to Connecting Washington funds. This request would allow for an 8- to 10-foot wide path and a vegetated barrier separating trail users from motorists. Lake Stevens also is prepared to support additional South Lake Stevens Road trail extensions that may be requested by Snohomish County.
- ❖ ***Direct Distributions, Support of Critical Grant Programs, Local Options, Culverts, Reforms:*** Lake Stevens will also strive to ensure the following are included in any transportation package developed by the 2021 Legislature:
 - ✓ *Direct Distribution of additional funds:* If the Legislature decides to increase gas taxes as part of a package, Lake Stevens urges that a portion of the increase be dedicated to direct per-capital distributions to cities and counties;
 - ✓ *Critical Grant Programs:* The City strongly believes that any transportation package must also enhance funding for grant programs critical to local governments, including those administered by the Transportation Improvement Board (TIB), Safe Routes to Schools, Bicycle and Pedestrian Grants, Complete Streets, Regional Mobility Grants, etc;
 - ✓ *Local Options:* Lake Stevens will strongly support efforts to establish new local funding options for cities and counties, particularly in the wake of Initiative 976 provisions that repealed the Vehicle License Fee components of Transportation Benefit Districts (TBDs);
 - ✓ *Funding for culvert removals:* Lake Stevens will urge lawmakers to remember that funding for culverts and fish-passed should include monies for both state and local culverts through a watershed-based approach.
 - ✓ *Reforms:* In the discussion of new revenue, there also will very likely be discussions of ways to reform the transportation system and more efficiently and effectively use existing dollars set aside for state and local governments. Lake Stevens supports the idea of seeking additional system reforms and efficiencies.

Capital Budget/Quality of Life

The City of Lake Stevens greatly appreciates the help its 44th Legislative District Delegation in securing previous funds to assist with capital investments in the local community, especially those that spurred the Civic Center redevelopment including the new Mill building on Main Street. The 2021 Session is one where lawmakers will have approximately \$3.1 billion in overall bonding capacity and will seek to develop a robust Capital Budget as a stimulus tool to help create new jobs and investments as a COVID-19 recovery tool. Capital investments also promote equity and social justice by providing all citizens with equal access to areas such as parks, Civic Centers, Farmers' Markets, etc. Lake Stevens requests the following:

- ❖ ***Civic Center/Downtown Revitalization:*** The City requests \$2.1 million to help fund the next stage of the multi-phase Civic Center redevelopment, which will allow the construction of a "festival street" (parallel to Main Street). The festival street will house Main Street-type developments such as a relocated museum and the historic Grimm House. The City already has allocated local resources toward design and engineering and design of this phase of the Civic Center work is 90 percent complete. Lake Stevens would be prepared to have this project underway as early as Summer 2021.

Protecting, Enhancing, and Flexing Vital Fiscal Resources for Cities and Counties

As the state looks to address a four-year, \$8.8 billion shortfall that is projected for its Operating Budget, the City of Lake Stevens will prioritize these fiscal resource efforts in response:

- ❖ ***Marijuana Excise Tax Revenues – Explore Refinements and/or Local Options:*** It is the City's understanding that adjustments to 'sin taxes' will be on the table as state lawmakers analyze a blend of cuts, transfers, and new-revenue ideas to address the above-referenced \$8.8 billion funding gap. In terms of marijuana excise tax revenues, Lake Stevens would like to explore a collaborative effort with its 44th District lawmakers to re-examine a current system that relies heavily on a per-capita formula to distribute funds down to cities and counties. That system does little to assist cities such as Lake Stevens which have a significant amount of marijuana canopy that is grown by wholesale processors. The City wants to explore whether a previously-envisioned three-tiered taxing structure, or local options that can be adopted by local communities, could be integrated into state statute.
- ❖ ***Protect State-Shared Revenues:*** The City of Lake Stevens urges legislators to refrain from 'solving' their budget woes by reducing or eliminating key state-shared revenues such as liquor taxes, marijuana excise taxes, municipal criminal justice assistance, etc. These are vital for cities and counties and cutting them would only exacerbate budget shortfalls being felt at the local level.
- ❖ ***Fiscal Flexibility:*** Lake Stevens will strongly support fiscal flexibility legislation being sponsored by Reps. Gerry Pollet (D-Seattle/46th Dist.) and Keith Goehner (R-Dryden/12th Dist.) that would enable more flexible and broad-based usage of funds such as Real Estate Excise Tax (REET), lodging tax, criminal justice sales tax, and levy lid lifts to help survive the severe budget challenges brought on by the global COVID-19 pandemic.
- ❖ ***Policing Reforms:*** Lake Stevens is receptive to potential 2021 policing reform bills that would ask local law enforcement to make more use of mental health professionals and training. However, the City urges lawmakers to bear in mind that significant funding components must accompany these policy initiatives.

**City of Lake Stevens – 2021 Legislative Agenda
“Support/Oppose” & “Track/Monitor”**

Budget and Fiscal Matters

- **Oppose** any new unfunded or “under-funded” mandates and protect local revenue authority.
- **Monitor** legislative initiatives that may emerge to replace the 1 percent property tax cap on local governments with a system that is based on inflation and population growth. The Legislature must decide in 2021 whether a temporary, 4-year adjustment to the *state’s* 1 percent limit should be extended, or extended and expanded to include local taxing districts, or simply sunsetted.

Criminal Justice/Public Safety/Fire/Courts

- **Support** policing reforms ideas such as a statewide use-of-force data base, additional training, and other adjustments, so long as the Legislature recognize funding obligations that must accompany these changes.
- **Oppose** legislation that would undermine or weaken drug and property seizure and forfeiture laws which help local law enforcement agencies combat illegal drug-trafficking and narcotics operations.

Economic Development/Infrastructure/Housing/Affordable Housing

- **Support** continued efforts to establish either a property-tax-based Tax Increment Financing (TIF) tool or a new funding infusion for Local Revitalization Financing (LRF). These tools are important to help cities in recruiting and retaining jobs, particularly in competition with other states.
- **Support** legislation and funding to extend rental assistance for individuals and families in danger of falling into homelessness by the economic upheaval that has accompanied the COVID-19 pandemic.

Land-Use/Growth Management Act (GMA)

- **Support** initiatives to revise state laws to program updates to GMA, Shoreline, and Critical Area plans on an every-10-years schedule so that they synch up with the 10-year census population updates.
- **Oppose** legislation that would mandate Growth Management Act (GMA) changes, such as the addition of new elements for comprehensive plans, unless there is specific funding accompanying such requirements.
- **Support** legislation that continues to modernize outdated annexation statutes and enable cities to more efficiently provide urban-level services to those areas that want to be a part of municipalities.

Local Government in General/Miscellaneous

- **Support** initiatives that can help reduce costs for cities and counties or make service delivery more efficient.

Parks and Recreation

- **Support** legislation being put forth by the Washington Recreation and Park Association (WRPA) to give parks and recreation agencies additional local funding options, particularly for ongoing operating needs, key capital investments, and maintenance backlogs.

Personnel, Pension, and other Human Resource Issues

- **Monitor** bills or budget initiatives that might lower pension contribution rates in the short-term while leading to steeper rate hikes in the long-term.

City of Lake Stevens - 2021 Federal-Issue Priorities

- **Top Priority:** Continue to seek funding opportunities for the U.S. 2 Trestle, particularly within transportation reauthorization and infrastructure legislation being considered by Congress and if Congress re-establishes any type of project earmarking process;
- **Priority:** Strongly support legislation to enhance transportation and infrastructure funding, resources, and tools. Both a Transportation Act Reauthorization (“Invest in America”) and a more comprehensive infrastructure package (“Moving Forward Act”) have passed the U.S. House, but neither are expected to progress further until after the November General Election at earliest;
- **Priority:** Strong support for legislation by U.S. Senator Maria Cantwell (D-WA) and U.S. Rep. Suzan DelBene (D-WA/1st District) to add significant funding and eligibility for the Low-Income Housing Tax Credit (LIHTC) program;

RESOLUTION NO. 2020-21
A RESOLUTION RECOGNIZING AND SUPPORTING POLICE
OFFICERS AND LAW ENFORCEMENT PROFESSIONALS

Whereas, Federal, State, and local police officers, sheriffs, and other law enforcement officers across the United States serve with valor, dignity, and integrity; and

Whereas, law enforcement officers are charged with pursuing justice for all individuals, while performing their duties with fidelity to the constitutional and civil rights of the public they serve; and

Whereas, law enforcement officers swear an oath to uphold the public trust even though, through the performance of the duties of a law enforcement officer, the officers may become targets for acts of violence; and

Whereas, law enforcement officers have bravely continued to meet the call of duty to ensure the security of their neighborhoods and communities at the risk of their own personal safety in the time of a viral pandemic and racial unrest; and

Whereas, the resolve to service is clearly demonstrated by law enforcement officers across the country who have tragically fallen ill or passed away in the line of duty; and

Whereas, officers who behave in ways contrary to their oaths or betray the public trust should be held fully accountable and face the consequences therefore; but at the same time, the overwhelming majority of decent, honorable and selfless law enforcement officers should not be judged by the actions of a few; and

Whereas, within our own community, the Lake Stevens Police Department has consistently demonstrated a commitment to achieve and maintain the highest levels of training and certification, by, for example, becoming a State accredited police agency; having several officers attend and graduate from the United States FBI Academy, who bring back training and information of benefit to the entire department; and by providing many times more officer training hours each year than are required by the State of Washington; and

Whereas, the Lake Stevens Police Department has an exemplary record of engagement with the City's community members, participating in numerous community policing activities including: National Night Out, The Child Safety Seat program; Child ID Cards, Lake Marine Education Patrols, and an uplifting School Resource Program; and

Whereas, the Lake Stevens Police Department has adopted three pillars to guide their decisions, actions and results: 1) constitutionally correct action; 2) morally and ethically sound engagement; and 3) restrained tactics that are strictly within their delegated authority. It is the goal of the Lake Stevens Police Department to recognize the worth and diversity of individuals and cultures, showing neither undue favor or bias; exercising just practices in all they do; and

Whereas, the Lake Stevens Police Department has an outstanding and recognized record of police service and being on the front lines of crime prevention, investigations, and arrests, clearing a far higher percentage of cases than State or National averages; and

Whereas, law and order in any community must be a collaboration between the citizens of that community, the police and elected officials; and

Whereas, recent experience has shown that crime will begin to rise as officers become less willing to initiate contacts with the public due to lack of community and official support; and

Whereas, Police officers must have the backing of their community and elected leaders to do their job effectively.

Now therefore;

Be It Resolved, by the Lake Stevens City Council, as follows:

This Board, on behalf of the City of Lake Stevens:

(1) expresses unwavering support for law enforcement officers of the City of Lake Stevens and across the United States who act ethically and with integrity in the pursuit of preserving safe and secure communities; and

(2) recognizes the need to ensure that law enforcement officers have the equipment, training, and resources that are necessary in order to protect the health and safety of the officers while the officers protect the public; and

(3) recognizes the law enforcement community for continual unseen acts of sacrifice and heroism, especially amid current issues faced by the United States; and

(4) acknowledges police officers and other law enforcement personnel, especially those who have made the ultimate sacrifice, should be remembered and honored; and

(5) expresses condolences and solemn appreciation to the loved ones of each law enforcement officer who has made the ultimate sacrifice in the line of duty; and

(6) expresses its strong support for the dedication of the Lake Stevens Police Department to respect all individuals regardless of race or culture, and to adopt and emphasize constitutional, ethical, and unbiased law enforcement practices; and

(7) encourages the citizens of Lake Stevens and people of the United States to remain aware of the essential mission law enforcement personnel undertake in service to their communities and to honor and respect the ongoing efforts of the overwhelmingly decent and honorable members of the law enforcement community in furtherance of that mission, even at risk of their own personal safety.

Done and Resolved this _____ day of _____, 2020.



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda September 8, 2020
Date: _____

Subject: Racing to Equity

Contact Anya Warrington/Human Resources **Budget** \$11,100
Person/Department: _____ **Impact:** _____

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: N/A

SUMMARY/BACKGROUND:

Per Resolution 2020-15 Condemning Racism, the Mayor and Council committed to Equity and Inclusion training for themselves and Department Heads. The City of Lake Stevens will be entering into a professional services agreement with Racing to Equity, who specializes in advancing diversity, equity and inclusion. Racing to Equity has collaborated, advised and assisted cities, municipalities and organizations in providing strategic planning, organizational development, professional development, leadership development, support in forming racial equity teams, assistance in creating and implementing racial equity policies, procedures, organizational transformation and curricula for ongoing systemic professional development, and more. They are a Snohomish County based consulting group and come highly recommended.

Racing to Equity will be introducing themselves and laying a foundation of learning for the city leadership's first educational session at the mini retreat on September 25, 2020. Following the mini-retreat, tasks will be assigned for continued learning through the fall, and Racing to Equity will join the city's leadership for another educational session at the annual retreat in January 2021.

APPLICABLE CITY POLICIES: N/A

BUDGET IMPACT: The cost for training is \$11,100, however, we are anticipating receiving a \$5,000 grant from Community Foundation of Snohomish County and possible reimbursement from WCIA. These will be applied after the training has been provided.

ATTACHMENTS:

▶ None



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda 9/8/2020
Date: _____

Subject: Sno-Isle Discussion

Contact Gene Brazel, City Administrator
Person/Department: _____
Budget N/A
Impact: _____

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Discussion.

SUMMARY/BACKGROUND:

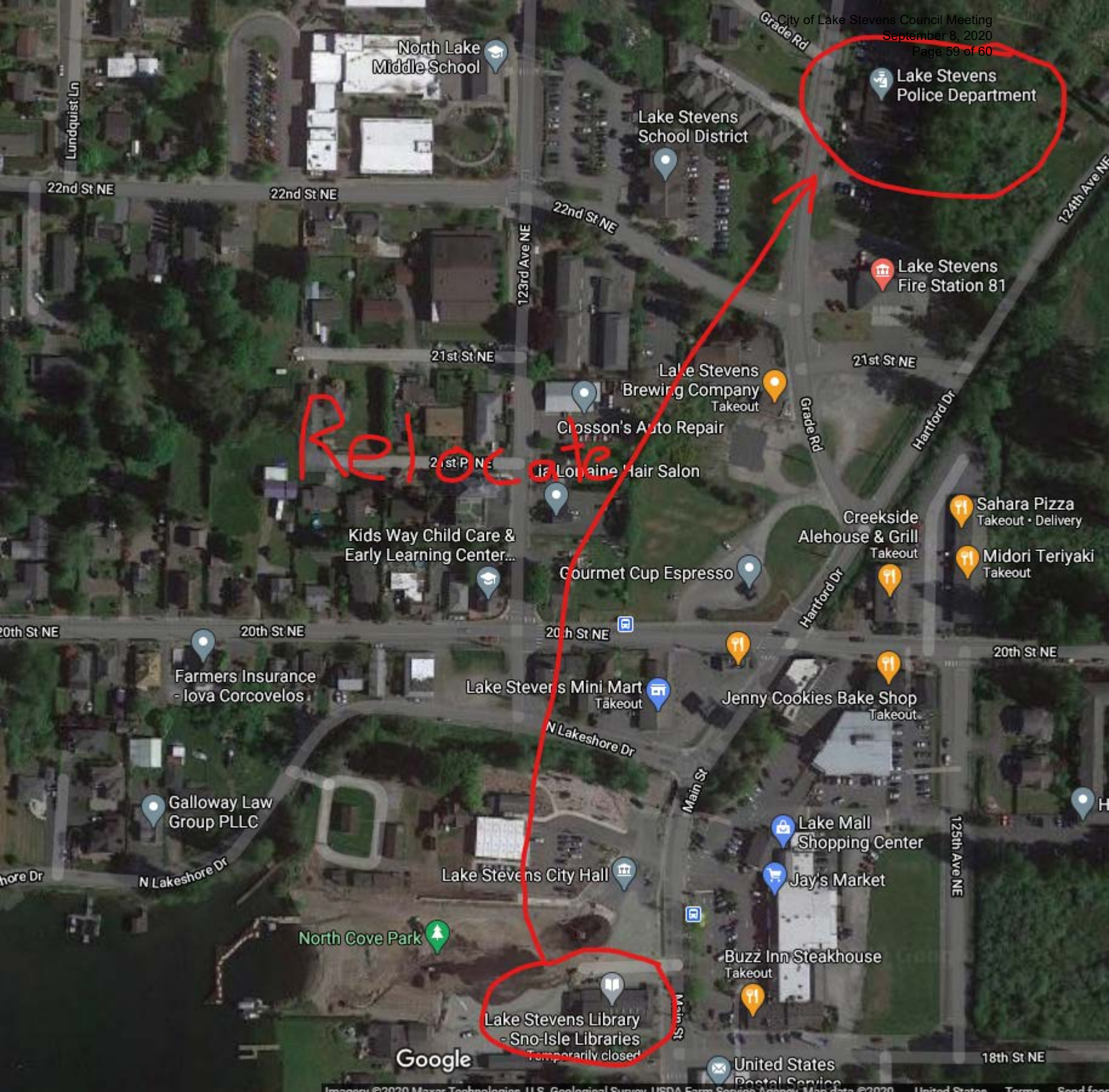
The past several years the City of Lake Stevens has started implementing the Phase 1 of Downtown Lake Stevens Subarea Plan beginning with the renovation of North Cove Park and construction of The Mill. This phase included the widening of Main Street, addition of street trees, pedestrian trail and street lighting. The next phase involves the construction of a festival street recently named Mill Spur by City Council. Mill Spur is aligned with 18th Street NE and will run West from Main Street to 123rd Dr. NE. To construct Mill Spur and finish out the plaza adjoining The Mill, the existing Library and Museum will need to be relocated and the buildings removed. Currently design concepts are being developed for the new museum and preliminary conversations have taken place with Sno-Isle Library about relocation options. One concept being explored is to relocate the library into the old police station building until such time Sno-Isle can construct a new facility within Lake Stevens. Next step is to have open discussion with City Council on the options available including the option of relocating the library into the old police station and issuing Sno-Isle a formal letter of notice.

APPLICABLE CITY POLICIES: N/A

BUDGET IMPACT: N/A

ATTACHMENTS:

- Relocation Picture
- North Cove Picture



North Lake Middle School

Lake Stevens School District

Lake Stevens Police Department

Lake Stevens Fire Station 81

Lake Stevens Brewing Company Takeout

Crosson's Auto Repair

Lia Lorraine Hair Salon

Kids Way Child Care & Early Learning Center...

Courmet Cup Espresso

Creekside Alehouse & Grill Takeout

Sahara Pizza Takeout · Delivery

Midori Teriyaki Takeout

Farmers Insurance - Iova Corcovelos

Lake Stevens Mini Mart Takeout

Jenny Cookies Bake Shop Takeout

Galloway Law Group PLLC

Lake Stevens City Hall

Lake Mall Shopping Center

Jay's Market

North Cove Park

Lake Stevens Library - Sno-Isle Libraries
Temporarily closed

Buzz Inn Steakhouse Takeout

United States Postal Service

Google

18th St NE

North Cove



SCALE: 1" = 20'
20' 0 20' 40'



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