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**Snohomish Conservation District
Special Meeting Minutes
Tuesday, August 6, 2019**

Present:

Mark Craven, Chair	Jeff Ellingsen, Board Member
Steve Van Valkenburg, Board Member	Libby Reed, Board Member
Clayton Smith, Associated Supervisor	Cynthia Lahti, Citizen
Kate Riley, SCD Staff	Monte Marti, SCD Staff

The meeting was called to order at 6:05 pm by Board Chair Mark Craven.

Introductions and Public Comment

There was no public comment provided.

Work Items:

Actions:

Set Date(s) for Executive Director Interviews.

No official action taken.

Set Date for Executive Director Stakeholder session

No official action taken.

Approve new signature authorities for DOE, RCO, Conservation Commission

Steve Van Valkenburg **moved** to approve the new signature authorities for the Washington State Conservation Commission and for the Recreation and Conservation Office to include Kate Riley as Interim District Manager. Jeff Ellingsen **seconded** the motion. The motion **passed** unanimously.

Cost Share Agreement ~ S. and M. Low

Libby Reed **moved** to approve the cost share agreement with S. and M. Low. Steve Van Valkenburg **seconded** the motion. The motion **passed** unanimously.

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6-month salary adjustments

Steve Van Valkenburg moved to approve the 6-month salary adjustments for Taylor Pesce and Thomas Bulthuis effective August 1, 2019. Libby Reed seconded the motion. The motion passed unanimously.

Discussions:

The following items were discussed, and no action taken.

- List of Executive Director candidates and assess Review Committee results
- Transitional activities before and after August 9
- Interview Committee and Stakeholder Committee
- Status of Island County and Snohomish County rate proposals
- Upcoming tours and meetings
- Manager's report

Executive Session ~ Pursuant to RCW 42.30.110(1)

A brief Executive Session was started at 7:45 pm and concluded at 7:50 pm. No action was taken.

Conclude Special Meeting and Adjourn

The special meeting adjourned at 7:55 pm.

Chairman Mark Crum

Date 8/27/19

Secretary _____

Date _____