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**Snohomish Conservation District
Special Meeting Minutes
Tuesday, June 4, 2019**

Present:

Mark Craven, Chair
Steve Van Valkenburg, Board Member
Fraser Sime, Associated Supervisor

Jeff Ellingsen, Board Member
Libby Reed, Board Member
Monte Marti, SCD Staff

The meeting was called to order at 6:05 pm by Board Chair Mark Craven.

Introductions and Public Comment

There was no public comment provided.

Work Items:

Actions:

Cost Share Payments: No action taken
Small Projects Cost Share Policy: Deferred to June 18 Board meeting
Employee status, holiday benefit, and compensation ~ Holly Lund

Steve Van Valkenburg **moved** to continue Holly Lund as a temporary employee through the end of December 2019 and to increase her hourly rate by \$2 per hour effective June 1, 2019. Libby Reed **seconded** the motion. The motion **passed** unanimously.

Approval of checks greater than \$25,000

Steve Van Valkenburg **moved** to approve and sign the 3 checks greater than \$25,000:

- Kuker-Ranken, Inc. for \$27,500
- Calypso Restoration for \$31,992
- Farmers Equipment Co. for \$46,983.60

Libby Reed **seconded** the motion. The motion **passed** unanimously.

Discussions:

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- Job descriptions
- Hiring processes and timelines
- Staffing
- Budget

All present discussed these items and no actions were taken.

No executive session was necessary.

Conclude Special Meeting and Adjourn

The special meeting adjourned at 9:30 pm.

Chairman Mark Cram Date 6-18-19

Secretary Monte K. Maite Date 6-18-19